



Public Access Television
 Eveleth – Fayal – ISD #2909
 Joint Cable Television Access Board
 1405 Progress Parkway, Virginia, MN 55792



Meeting Minutes

Meeting of March 12, 2025

1. **Meeting called to order by:** Ken Larsen at 6:05 pm
2. **Roll Call (present):** Ken Larsen, Tom Prosen, Tony Tammaro, Gene O’Brien, Polly Sorcan, plus Hugo Mariucci, Station Manager also Eric Tweten, Guest
3. **Annual Organization meeting**
 - a. Time, Date and Site of meetings: First Wednesday of the Month at 6:00 at the Rock Ridge Administration Building
 - b. Elect officers for 2025-2026 year. (Our terms of office run April 1 – March 31 of following year.) At the first meeting of the joint board, and its first regular meeting in March of each year thereafter, the joint board shall elect from its membership the following: a chairperson, a vice-chair, a secretary who will maintain minutes of all meetings and all business conducted, and a treasurer who will keep an accurate record of all accounts, receipts, and expenditures. The offices of secretary and treasurer may be combined. The treasurer shall be properly bonded
 - i. **Chairman:** Ken Larsen
 - ii. **Vice chairman:** Tony Tammaro
 - iii. **Secretary/Treasurer:** Tom Prosen
 - iv. **Treasurer Duties:** ISD 2909 Business Office (in-kind service: Bonded)
4. **Approve Minutes of Regular Meeting of February 5, 2025:** M/Gene O’Brien, S/Tony Tammaro, to approve the minutes of the February 5, 2025 meeting: Motion passed Polly Sorcan abstained.
5. **Treasurer’s Report:** The balance \$49,582.80 was received from the Rock Ridge Business Department. M/Tom Prosen, S/Tony Tammaro, to approve the Financial Report through 2/28/2025: Motion passed unanimously.
6. **Review of Invoices:**

a. Management Fees - January	\$2,000.00
b. Programming Costs/Equipment	\$697.50 (See February document attached)
Total	\$2,697.50

M/Tom Prosen, S/Polly Sorcan to pay invoices for February 2025. Motion passed unanimously.



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7. Station Manager's Report:

- a. Programming Report: Maintenance was performed on the Mediacom converter. Motion by TonyTamaro, second by Gene O'Brien to allow a Technical Assistant to work up to 10 hours a week at \$15.00. Motion approved unanimously.
- b. Equipment Needs: None
- c. Other: None

8. Board Member Input: None

9. Adjournment: The meeting was adjourned Ken Larsen by at 7:18 p.m.

Note: These minutes will be approved at our next regular meeting. Any corrections or additions, you will receive a corrected copy.

The next regular meeting is scheduled for April 2, 2025 at 6:00.

