



Public Access Television  
 Eveleth – Fayal – ISD #2909  
 Joint Cable Television Access Board  
 1405 Progress Parkway, Virginia, MN 55792



**Meeting Minutes**

**Meeting of February 5, 2025**

1. **Meeting called to order by:** Ken Larsen at 6:12 pm
2. **Roll Call (present):** Ken Larsen, Tom Prosen, Tony Tammaro, Gene O’Brien, plus Hugo Mariucci, Station Manager
3. **Approve Minutes of Regular Meeting of January 15, 2025:** M/Tony Tammaro, S/Gene O’Brien, to approve the minutes of the January 15, 2025 meeting: Motion passed unanimously.
4. **Treasurer’s Report:** The balance \$55,627.80 was received from the Rock Ridge Business Department. M/Tom Prosen, S/Tony Tammaro, to approve the Financial Report through December 31, 2024: Motion passed unanimously.
5. **Management Contract:** M/Tom Prosen, S/Gene O’Brien to accept 2025 Manager’s Contract. Motion passed unanimously.
6. **Retail Sales Agreement with AVI System Inc.:** M/Tony Tammaro, S/Gene O’Brien to pay \$1,300 for using RTMP service a year. Motion passed unanimously.

**7. Review of Invoices:**

- a. Management Fees - January           \$2,000.00
- b. Programming Costs/Equipment       \$397.50 (See January document attached)
- c.

**Total   \$2,397.50**

M/Tom Prosen, S/Tony Tammaro to pay invoices for January 2025. Motion passed unanimously.

**8. Station Manager’s Report:**

- a. Programming Report: None
- b. Equipment Needs: None
- c. Other: Hugo handed out copies of the Time Study, List of Shows, and Equipment Inventory that was requested by Gene O’Brien.

**9. Board Member Input:**

- a. Please note the chart in the agenda that shows that the terms of three board members are expiring at the end of next month, the term of the lone school representative expired five years ago and he has not been reappointed, and the school has yet to fill the vacancy created when Jason Ness left the employment of the school in the fall of 2021. Our annual organizational meeting takes place next month per the Joint powers agreement: (Our terms of office run April 1 – March 31 of each year.)  
 At the first meeting of the joint board, and its first regular meeting in April of each year



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thereafter, the joint board shall elect from its membership the following: a chairperson, a vice-chair, a secretary who will maintain minutes of all meetings and all business conducted, and a treasurer who will keep an accurate record of all accounts, receipts, and expenditures. The offices of secretary and treasurer may be combined. The treasurer shall be properly bonded

Joint Cable TV Board				
Member	Term (continuous)	Term Start	Expiration	Title
Eugene OBrien	3 Year - Third	3/1/2022	2/28/2025	Fayal Rep/Treas
Tony Tammaro	3 Year - first	3/1/2024	2/29/2027	Fayal Rep/Vice Chair
Tim Nybo	3 year-first	3/1/2022	2/28/2025	Eveleth Rep
Ken Larsen	3 Year - Fifth	3/1/2022	2/28/2025	Eveleth Rep/Chair
Tom Prosen	3 Year - Second	3/1/2018	2/28/2021	School Rep/Sec.
Polly Sorcan	3 Year - Third	3/1/2023	2/29/2026	Eveleth Rep
School Rep	vacant			School Rep

**10.Adjournment:** The meeting was adjourned Ken Larsen by at 7:42 p.m.

*Note: These minutes will be approved at our next regular meeting. Any corrections or additions, you will receive a corrected copy.*

The next regular meeting is scheduled for March 5, 2025 at 6:00.

**Station Manager Hugo Mariucci - Mariucci Video - Programming Costs**

**January Invoice Presented at the 2/5/2025 Meeting**

<b>Event</b>	<b>Date</b>	<b>Cost</b>	
<b>Streaming Cost</b>		\$ 106.67	
<b>Total Programming Costs</b>		\$ 106.67	
<b>Equipment Costs</b>	<b>Date</b>	<b>Cost</b>	
		\$ -	
<b>Total Equipment Costs</b>		\$ -	
<b>Total</b>		\$ 106.67	