



Public Access Television
Eveleth – Fayal – ISD #2909
Joint Cable Television Access Board
1405 Progress Parkway, Virginia, MN 55792



Meeting Minutes

Meeting of January 15, 2025

- 1. **Meeting called to order by:** Ken Larsen at 6:08 pm
- 2. **Roll Call (present):** Ken Larsen, Tom Prosen, Tony Tamaro, Gene O’Brien, Polly Sorcan, Tim Nybo, plus Hugo Mariucci, Station Manager
- 3. **Approve Minutes of Regular Meeting of December 4, 2024, 2024:** M/Tony Tamaro, S/Tom Prosen, to approve the minutes of the December 4, 2024, 2024, meeting: Motion passed unanimously. An error was discovered in the Invoice total of the October 2024 meeting of \$90.00 which would have created a total of \$4,446.67 instead of \$4356.67. M/Tom Prosen, S/Tony Tamaro to approve said mistake. Motion passed unanimously.
- 4. **Treasurer’s Report:** The balance \$55,627.80 was received from the Rock Ridge Business Department.

5. **Review of Invoices:**

- a. Management Fees - December \$2,000.00
- b. Programming Costs/Equipment \$347.50(See December document attached)
- c.

Total \$2,347.50

M/Tom Prosen, S/Tim Nybo to pay invoices for December 2024. Motion passed unanimously.

6. **Station Manager’s Report:**

- a. Programming Report: Hugo has completed the inventory and time study as noted below.
- b. Equipment Needs: None

7. **Board Member Input:** Member Gene’s request tabled at the December meeting:

- a. Request a complete inventory of all Channel 12 equipment from Manager Hugo Mariucci to be completed for the January 25, 2025 Board Meeting
- b. Upon Doing a search of “Fayal programs” on the Channel 12 “Schedule/VOD” I found two (2) programs, the last being 2017 Flower Show. Request Manager Hugo Mariucci research Channel 12 archives and report the number of Fayal shows produced by Channel 12 since Fayal joined JACTB. Report to be submitted at the January 2025 JCATB Board meeting. The chairman decide not to pursue this at this time.
- c. Request accounting of the Hours and Program numbers by Manager Hugo Mariucci on work directly for Channel 12 for the month of December 2024. Excluding the St. Louis County work that is billed by Mariucci Video directly to St. Louis County. Also eliminate any other Mariucci Video billed or expensed production work that shows on



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Channel 12. Completed, but Hugo needs to get it typed and copied for all board members.

- d. Invoices submitted to the Board for payment should not include any items that have been paid by another organization or client of Mariucci Video. Request an accounting of Board Approved and Paid Invoices. The Paid Invoices are in the records of ISD 2909 and are to be audited with the 2024 Budget audit of ISD funds. Gene said the Rock Ridge audit will verify the invoices.

8. Adjournment: The meeting was adjourned Ken Larsen by at 7:20 p.m.

Note: These minutes will be approved at our next regular meeting. Any corrections or additions, you will receive a corrected copy.

The next regular meeting is scheduled for February 5, 2025 at 6:00.

Station Manager Hugo Mariucci - Mariucci Video - Programming

December Invoice Presented at the 1/15/2025 Meeting

Event	Date	Cost	
Mesabi Comm Band Concert	12/12/2024	\$ 175.00	
Virginia Christmas Lights	12/19/2024	\$ 75.00	
Streaming Cost		\$ 97.50	
Total Programming Costs		\$ 347.50	
Equipment Costs	Date	Cost	
		\$ -	
Total Equipment Costs		\$ -	
Total		\$ 347.50	