



Public Access Television  
Eveleth – Fayal – ISD #2909  
Joint Cable Television Access Board  
801 Jones Street, Eveleth, MN 55734



**Meeting Minutes**

**Meeting of December 6, 2023**

1. **Meeting called to order by:** Ken Larsen at 4:00 pm
2. **Roll Call (present):** Ken Larsen, Gene O’Brien, Tony Tammaro, Tom Prosen plus Hugo Mariucci, Station Manager
3. **Approve Minutes of Regular Meeting of November 8, 2023:** M/Gene O’Brien, S/Tony Tammaro, to approve the minutes of the November 8, 2023 meeting: Motion passed unanimously.
4. **Treasurer’s Report:** Balance \$39416.04 M/Tom Prosen, S/Tony Tammaro to approve report. Motion passed unanimously.

**5. Review of Invoices:**

a. Management Fees - Nov	\$1,800.00
b. Programming Costs	\$296.64 (See November document attached)
<b>Total</b>	<b>\$2,096.64</b>

M/Tom Prosen, S/Tony Tammaro to pay invoices for November 2023: Motion passed unanimously.

**6. Station Manager’s Report:**

- a. Programming Report: (see attached Programming document for details)
- b.

**7. Board Member Input:**

- a. Plan for studio move: Tom, Hugo, and Ken will go to the Administration Building on 12/7/2023 to see if there is an area for our studio.
- b. Management contract: The Management Fee went up to \$2,000/month for a total of \$24,000.00 a year. M/Tony Tammaro, S/Gene O’Brien to approve the Contract for Services for Channel 12 with Hugo Mariucci.
- c. M/Tony Tammaro, S/Tom Prosen that each Board Member and Station Manager be provided a \$50.00 gift certificate in Appreciation of their years of Volunteer service to Access 12TV. Motion passed unanimously.

**8. Adjournment:** The meeting was adjourned Ken Larsen by at 5:10 p.m.

*Note: These minutes will be approved at our next regular meeting. If there are corrections or additions, you will receive a corrected copy.*

The next regular meeting is scheduled for January 3, 2023

**Station Manager Hugo Mariucci - Mariucci Video - Programming Costs**

**November Invoice Presented at the 12/6/2023 Meeting**

<b>Event</b>	<b>Date</b>	<b>Cost</b>	
North Star Elem Veteran's Prog.	11/10/2023	\$ 100.00	
<b>Go Daddy Website</b>		\$ 89.97	
<b>Streaming Cost</b>		\$ 106.67	
<b>Total Programming Costs</b>		\$ 296.64	
<b>Equipment Costs</b>	<b>Date</b>	<b>Cost</b>	
		\$ -	
<b>Total Equipment Costs</b>		\$ -	
<b>Total</b>		\$ 296.64	