

**FAYAL FIRE DEPARTMENT
BUSINESS MEETING MINUTES
8-9-23**



Meeting called to order at 1930 / Pledge of Allegiance

Motion was made by Chief Steve Shykes to accept the previous month's minutes. Seconded by AC Matt Hoffmann. Motion carried.

Roll Call

Present: Steve Shykes, Matt Hoffmann, Nick Preiner, Steve Bottila, Andy Carlson, Greg Chad, Cory Christianson and Nick Gianlorenzi

Absent: Tim Sklors, Jeremy Widmer, William Brokaw, Chris Chrislock and James Heitzman

Guest: Eric Moe

Secretary/Treasurer's Report:

- Remember that all receipts, bills, and rosters should be put in Secretary's folder or bin.

Chief's Report:

- REMINDER: Chief needs to know about any purchase made for the Department except for fuel.
- We will only be purchasing essentials to try and get our budget deficit down.
- The speaker from the ERFDC has been scheduled for September 6, 2023 at 1300 and 1800.
- Man door was open on Station 2. Remember to check doors to make sure they are closed.
- We will be getting Carhartt jackets from L & M Supply. Steve will get a roster to L & M. Everybody needs to go in and pick a jacket and size by the end of September.
- Received a request from the Township Clerk to go to direct deposit for our pay. Forms are in the office.

Assistant Chief's Report:

- Working on Guidelines and Protocol changes. More to come on this.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- Have plan for replacement of apparatus on computer. Five, ten, fifteen and twenty years down the road.
- Received a verbal thank-you from the Buyck Fire Department for the Wildland Gear and Boots.

Battalion Chief's Report:

- Our In-House Training is mandatory and counts toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations. Tri-Department Training is now optional.
- Reminder: Sept. 16, 2023 is the ERFDC Speaker at the College. It will be held at two times (1:00-4:00 p.m. and 6:00 – 9:00 p.m.) The speaker is Mark von Appen.
- We will host the Tri-Department Training in August.

Captain's Report:

- Received a quote from Custom Fire in the amount of \$8,379.21 for the cabinetry on T1. Was tabled and will be considered in 2024.
- When checking the parking brakes on gas vehicles, engage brake, put the vehicle in drive, but DO NOT hit the gas.
- Contacted Pierce and will be getting a bigger tank made for the cab hydraulic system. They will be here on Thursday to take care of it.
- E2 went to Mid'States in Duluth to see if they can figure out why it is so slow on take-off. We need to change out the turbo and injectors. It will be taken care of soon.
- The reservoir for 91 is going to be taken care of.
- Switches for rear fill valve are now in sync.
- Gas monitors are all calibrated and will be checked monthly.

Lieutenant's Report:

- Please make sure when done using SCBA that all valves are closed and the connections are tight.
- Thank-you to everybody for keeping the station in good order.
- 'Tis the season again for flies, so if you are at the Hall and have time, take the vacuum to the window sills and the floors.

EMS Report

- Town Board has approved to hire First Responders from outside the Fire Department. The Township will equip them and pay them \$35 an hour. Before hiring starts, some of the logistics need to be worked out.
- Discussion was held about doing EMS Training. A motion was made by Nick Gianlorenzi to do training on the third Tuesday of the month at 1800. Seconded by Lt. Jeremy Widmer. Motion carried.

Membership

- Working on website to improve recruitment. More to come on this.

- Minnesota Fire Dept. Assoc. may have resources that can help us with recruitment and retention. Steve will look at signage they may have available.

Health and Welfare

- Group discussion. Chief Shykes will take care of any needs.

Old Business:

- Keep up on SCBA mask checks for 2024. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- IAR: Need to use this program, especially for who is responding and who is away from the area.
- New wire mesh lockers from Gear Grid for our gear are here but need some additional work. Pipe will be moved soon and then the lockers will be fixed.
- Ranger needs to be finished. Will go to Five-Seasons for rear lift, lights and switches. Emergency Lights will be installed in-house.
- Jeremy Widmer and Nick Gianlorenzi will be draining our air compressor for our apparatus and rerouting the drains so we don't have to go up on the ledge.
- The Employee Handbook was handed out. (It is basically our cleaned-up By-Laws.) After much discussion it was decided that over the next 2 to 3 months or sooner, we will get them fine-tuned. We will start to do this on Wednesday, April 19, 2023. This info should be coming from Matt. Will do next Wed., the 21st.
- Asked about pictures that were taken and where they are. Steve Bottila is handling.
- Looking into doing an ice fishing contest on Ely Lake this winter along with our Mutual Aid Departments.

New Business

- Wildland Fire fall season should start soon. Make sure your gear is ready.
- Decided to run the pop machine out and figure out what to do after that.

Review of bills

- A motion was made by AC Matt Hoffmann to pay the bills. Seconded by Steve Bottila. Motion carried.

Training Minute

- Wildland safety

Motion to adjourn was made at 2009 by AC Matt Hoffmann. Seconded by Steve Bottila. Motion carried.

Submitted by Greg J. Chad – Secretary/Treasurer



Town of Fayal FIRE DEPARTMENT

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FIRE PREVENTION
FIRE SUPPRESSION
EMS



AUGUST 2023 BILLS

1. Short Stop	\$ 439.85
2. L&M Supply	\$ 103.91
3. DSC Communications	\$ 110.00
4. Minnesota Public Safety Group LLC	\$ 266.00
5. Minnesota Fire Service Certification Board	\$ 26.25
6. MacQueen Emergency	\$7,902.28
7. Arrowhead EMS Association Inc.	\$ 45.00

PAID

OCT -4 2023

TOTAL \$8,893.29