

**FAYAL TOWNSHIP
JOB DESCRIPTION**

JOB TITLE

Seasonal Skating Rink Attendants

DATE:

October 18, 2022

DEPARTMENT

Recreation

REPORTS TO: Public Works Working Foreman, Recreation Supervisor

SCOPE OF POSITIONS

General Statement of Duties: Under direction, the attendant is responsible for monitoring the Town’s warming shack and skating rink. Must be available to work weeknights and weekends from approximately late November to early March.

Working Environment: Outdoors/Skating Shack

Supervision Received: Working Foreman, Board Supervisor, Town Clerk.

Supervision Exercised: None.

PERFORMANCE RESPONSIBILITIES:

- Responsible for opening and closing facilities according to the rink policy.
- Supervise and monitor warming house facility and skating rinks.
- Maintain and clean warming house areas and restrooms.
- Shovel snow to building entrance and clean skating rink surfaces of snow as required.
- Patch holes and large cracks in ice.
- Assist young skaters with skate lacing.
- Monitor skating rinks to ensure safe skating.
- Maintain and control equipment inventory.
- Provide general direction and supervision to youth and adults.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of general housekeeping techniques for building maintenance.
- Ability to communicate effectively and appropriately in English with all age groups.
- Ability to maintain skating building and rink in a safe manner.
- Knowledge of and ability to apply basic first aid techniques.

REVIEWED AND APPROVED BY:

Date: 10/20/2022


 Fayal Township/Board Chairman


 Town Clerk/Treasurer