

**FAYAL FIRE DEPARTMENT
BUSINESS MEETING MINUTES
6-14-23**



Meeting called to order at 1905 / Pledge of Allegiance

Motion was made by Chief Steve Shykes to accept the previous month's minutes. Seconded by Nick Preiner. Motion carried.

Roll Call

Present: Steve Shykes, Nick Preiner, Tim Sklors, Jeremy Widmer, Steve Bottila, Andy Carlson, Greg Chad and Cory Christianson

Absent: Matt Hoffmann, William Brokaw, Chris Chrislock, Nick Gianlorenzi and James Heitzman

Guest: None

Secretary/Treasurer's Report:

- Remember that all receipts, bills, and rosters should be put in Secretary's folder or bin.

Chief's Report:

- REMINDER: Chief needs to know about any purchase made for the Department except for fuel.
- We will only be purchasing essentials to try and get our budget deficit down.
- The speaker from the ERFDC has been scheduled for September 6, 2023 at 1300 and 1800.
- We were invited to tour Camp Warren, but decided we will pass on it this year.
- Eveleth EMS wanted us to do a Water Rescue training with them on the 15th. We no longer have a boat so we won't be able to do so. We will be doing an Ice Rescue training this fall or early winter.
- Test Kit for the gas meters has arrived. Engineers will make sure this is taken care of.

Assistant Chief's Report:

- Working on Guidelines and Protocol changes. More to come on this.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- Have plan for replacement of apparatus on computer. Five, ten, fifteen and twenty years down the road.

Battalion Chief's Report:

- Our In-House Training is mandatory and counts toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations. Tri-Department Training is now optional.
- Congratulations to Steve Bottila for completing S130 and S190 at the Wildland Fire Academy in Grand Rapids.

Captain's Report:

- Minor issue with TPM in 91 will be corrected.
- Received a quote from Custom Fire in the amount of \$8,379.21 for the cabinetry on T1. Was tabled and will be considered in 2024.
- When checking the parking brakes on gas vehicles, engage brake, put the vehicle in drive, but DO NOT hit the gas.
- We will be making separate checks for Command/Cascade Trailer and Ranger1.

Lieutenant's Report:

- Please make sure when done using SCBA that all valves are closed and the connections are tight.
- Thank-you to everybody for keeping the station in good order.
- 'Tis the season again for flies, so if you are at the Hall and have time, take the vacuum to the window sills and the floors.

EMS Report

- EMS 2022 Plan: Several options were presented and discussed. After much discussion it was decided that the best option will be presented to the Board. We may hear feedback from the Board, but decision should be made soon. We are looking at where this money is going to come from.
- Town Board has approved to hire First Responders from outside the Fire Department. The Township will equip them and pay them \$35 an hour. Before hiring starts, some of the logistics need to be worked out.
- Town Board is looking to get this off their plate & is looking for a written plan from us.
- Discussion was held about doing EMS Training. A motion was made by Nick Gianlorenzi to do training on the third Tuesday of the month at 1800. Seconded by Lt. Jeremy Widmer. Motion carried.
- Found out that somehow we are still leasing one "D" cylinder from Praxair. Will be taken care of by staff.

Membership

- Working on website to improve recruitment. More to come on this.
- Minnesota Fire Dept. Assoc. may have resources that can help us with recruitment and retention. The Chief will look into this.

- Tim Sklors' son is thinking about joining the Department.
- A motion was made by BC Nick Preiner to accept Chris Sailstad's retirement from the department. Seconded by Tim Sklors. Motion carried.

Health and Welfare

- Group discussion. Chief Shykes will take care of any needs.

Old Business:

- Keep up on SCBA mask checks for 2024. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- IAR: Need to use this program, especially for who is responding and who is away from the area.
- New wire mesh lockers from Gear Grid for our gear are here but need some additional work. Pipe will be moved soon and then the lockers will be fixed.
- Ranger needs to be finished. Will go to Five-Seasons for rear lift, lights and switches. Emergency Lights will be installed in-house.
- William Brokaw requested a six month Leave of Absence. A motion was made by Capt. Tim Sklors to grant William Brokaw the Leave. Seconded by BC Nick Preiner. Motion carried.
- Our Pension Plan will be going to the statewide plan managed by PARA.
- We need to submit the DNR Grant by July 1st. Will put in for PPE. Has been submitted.
- Jeremy Widmer and Nick Gianlorenzi will be draining our air compressor for our apparatus and rerouting the drains so we don't have to go up on the ledge.
- The Employee Handbook was handed out. (It is basically our cleaned-up By-Laws.) After much discussion it was decided that over the next 2 to 3 months or sooner, we will get them fine-tuned. We will start to do this on Wednesday, April 19, 2023. This info should be coming from Matt. Will do next Wed., the 21st.
- Asked about pictures that were taken and where they are. Steve Bottila is handling.

New Business:

- Chief Shykes suggested having get-togethers away from the Station in order to help build camaraderie. We will explore this further.
- As soon as SCBA brackets are mounted in R1 it will be moved to Station 1 for crew transport and SQ1 will be moved to Station 2 for mainly Command Staff use.

Review of bills

- A motion was made by Capt. Tim Sklors to pay the bills. Seconded by Lt. Jeremy Widmer. Motion carried.

Training Minute

- Reminder to roll up window at fire scenes and to be careful and safe while on scene.

Motion to adjourn was made at 1958 by BC Nick Preiner. Seconded by Capt. Tim Sklors. Motion carried.

Submitted by Greg J. Chad – Secretary/Treasurer



Town of Fayal FIRE DEPARTMENT

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FIRE PREVENTION
FIRE SUPPRESSION
EMS



JUNE 2023 BILLS

1. Short Stop	\$ 124.35
2. Ultimate Safety Concepts (DBA Clarey's)	\$ 968.87
3. Grand Forks Fire Equipment LLC	\$ 54.39
4. Minnesota Colleges and Universities	\$ 950.00
5. Minnesota Public Safety Group LLC	\$ 266.00
6. Northshore Compressor & Machine Inc.	\$ 707.78
7. MacQueen Equipment	\$ 827.19

PAID

JUL 19 2023

TOTAL \$3,898.58