

**FAYAL FIRE DEPARTMENT
BUSINESS MEETING MINUTES
5-10-23**



Meeting called to order at 1934 / Pledge of Allegiance

Motion was made by Chief Steve Shykes to accept the previous month's minutes. Seconded by James Heitzman. Motion carried.

Roll Call

Present: Steve Shykes, Nick Preiner, Jeremy Widmer, Steve Bottila, Greg Chad, Nick Gianlorenzi and James Heitzman

Absent: Matt Hoffmann, Tim Sklors, William Brokaw, Andy Carlson, Chris Chrislock, Cory Christianson and Chris Sailstad

Guest: None

Secretary/Treasurer's Report:

- Remember that all receipts, bills, and rosters should be put in Secretary's folder or bin.

Chief's Report:

- REMINDER: Chief needs to know about any purchase made for the Department except for fuel.
- We will only be purchasing essentials to try and get our budget deficit down.
- Call from management at Eveleth Golf Course: good job of burning – don't worry about the tree.
- New pagers have been activated; bring old pagers back to the Hall.

Assistant Chief's Report:

- Working on Guidelines and Protocol changes. More to come on this.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- Have plan for replacement of apparatus on computer. Five, ten, fifteen and twenty years down the road.

Battalion Chief's Report:

- Our In-House Training is mandatory and counts toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations. Tri-Department Training is now optional.
- The ARF prop will be here on 4/26/2023 starting at 1700. Completed.
- The Wildland Fire Academy in Grand Rapids is June 5-10, 2023. Steve Bottila will be attending.
- Pump Training will be June 7th at our Hall starting at 1800.

Captain's Report:

- Minor issue with TPM in 91 will be corrected.
- E2 will be sent to Mid-States Duluth to see if they can figure out why it is so slow on take-off. After trip to Mid-States Duluth we will change out the turbo and work on injectors later. Should go to the Board.
- Received a quote from Pierce for repair of Cab Lift Cylinder on E91 in the amount of \$3,682.44 plus labor. Cylinders need to be made. When ready, they will install.
- Received a quote from Custom Fire in the amount of \$8,379.21 for the cabinetry on T1. Was tabled and will be considered in 2023.

Lieutenant's Report:

- Please make sure when done using SCBA that all valves are closed and the connections are tight.
- Thank-you to everybody for keeping the station in good order.

EMS Report

- EMS 2022 Plan: Several options were presented and discussed. After much discussion it was decided that the best option will be presented to the Board. We may hear feedback from the Board, but decision should be made soon. We are looking at where this money is going to come from.
- Town Board has approved to hire First Responders from outside the Fire Department. The Township will equip them and pay them \$35 an hour. Before hiring starts, some of the logistics need to be worked out.
- Town Board is looking to get this off their plate & is looking for a written plan from us.
- Discussion was held about doing EMS Training. A motion was made by Nick Gianlorenzi to do training on the third Tuesday of the month at 1800. Seconded by Lt. Jeremy Widmer. Motion carried.
- Found out that somehow we are still leasing one "D" cylinder from Praxair. Will be taken care of by staff.

Membership

- Working on website to improve recruitment. More to come on this.
- Minnesota Fire Dept. Assoc. may have resources that can help us with recruitment and retention. The Chief will look into this.
- Tim Sklors' son is thinking about joining the Department.

- A Motion was made by Nick Gianlorenzi to table accepting Chris Sailstad's Retirement Letter for the time being. Seconded by BC Nick Preiner. Motion carried.

Health and Welfare

- Group discussion. Chief Shykes and Sailstad will take care of any needs.

Old Business:

- Keep up on SCBA mask checks for 2023. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- IAR: Need to use this program, especially for who is responding and who is away from the area.
- New wire mesh lockers from Gear Grid for our gear are here but need some additional work. Pipe will be moved soon and then the lockers will be fixed.
- Can we get EMR winter jackets? Have been ordered.
- Ranger needs to be finished. Will go to Five-Seasons for rear lift, lights and switches. Emergency Lights will be installed in-house.
- William Brokaw requested a six month Leave of Absence. A motion was made by Capt. Tim Sklors to grant William Brokaw the Leave. Seconded by BC Nick Preiner. Motion carried.
- Relief Association: Chief Steve Shykes talked about what he found out at the Relief Association Training in Moorehead. We have three options. Option One is to stay independent like we are now, with 6 Trustees, President, Vice-President and Secretary/Treasurer, 3 Ex-Officio Members and handle all of the paperwork and have monthly meetings. Option Two is to go with the State-wide Investment Plan with PARA investors doing the investing only and we would still have to do all of Option One. Option Three is to go with the State-wide Plan where the state takes over our investments and does the investing through PARA and all of the paperwork. We would get a report on our account once a year. After much discussion, a motion was made by AC Matt Hoffmann to go with Option Three. Seconded by BC Nick Preiner. Motion carried. Decision must be made by July 15, 2023. Our Year End Relief Assoc. audit is completed.
- We need to submit the DNR Grant by July 1st. Will put in for PPE.
- Jeremy Widmer and Nick Gianlorenzi will be draining our air compressor for our apparatus and rerouting the drains so we don't have to go up on the ledge.
- The Employee Handbook was handed out. (It is basically our cleaned-up By-Laws.) After much discussion it was decided that over the next 2 to 3 months or sooner, we will get them fine-tuned. We will start to do this on Wednesday, April 19, 2023.

New Business:

- Asked about pictures that were taken and where they are. Cory Christianson will look into them.

Review of bills

- A motion was made by Lt. Jeremy Widmer to pay the bills. Seconded by James Heitzman. Motion carried.

Training Minute

- Went over using the new 800 MHZ pagers.

Motion to adjourn was made at 2012 by Lt. Jeremy Widmer. Seconded by James Heitzman. Motion carried.

Submitted by Greg J. Chad - Secretary/Treasurer



Town of Fayal FIRE DEPARTMENT

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FIRE PREVENTION
FIRE SUPPRESSION
EMS



MAY 2023 BILLS

1. Short Stop	\$ 388.19
2. Ultimate Safety Concepts (DBA Clarey's)	\$ 585.00
3. Grand Forks Fire Equipment LLC	\$ 202.28
4. Lundgren Motors Inc.	\$ 52.42
5. Minnesota Public Safety Group LLC	\$ 560.00

PAID

JUN 21 2023

TOTAL \$1,787.89