

**FAYAL FIRE DEPARTMENT
BUSINESS MEETING MINUTES
4-12-2023**



Meeting called to order at 1905 / Pledge of Allegiance

Motion was made by AC Matt Hoffmann to accept the previous month's minutes. Seconded by Nick Gianlorenzi. Motion carried.

Roll Call

Present: Steve Shykes, Matt Hoffmann, Nick Preiner, Tim Sklors, Jeremy Widmer, Steve Bottila, Greg Chad, Cory Christianson, Nick Gianlorenzi and James Heitzman

Absent: William Brokaw, Andy Carlson, Chris Chrislock and Chris Sailstad

Guest: Rich Sather, Fire Dept. Liaison

Secretary/Treasurer's Report:

- Remember that all receipts, bills, and rosters should be put in Secretary's folder or bin.

Chief's Report:

- REMINDER: Chief needs to know about any purchase made for the Department except for fuel.
- We will only be purchasing essentials to try and get our budget deficit down.

Assistant Chief's Report:

- Working on Guidelines and Protocol changes. More to come on this.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- Have plan for replacement of apparatus on computer. Five, ten, fifteen and twenty years down the road.

Battalion Chief's Report:

- Our In-House Training is mandatory and counts toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations. Tri-Department Training is now optional.
- The ARF prop will be here on 4/26/2023 starting at 1700.
- The Wildland Fire Academy in Grand Rapids is June 5-10, 2023.

Captain's Report:

- Minor issue with TPM in 91 will be corrected.
- E2 will be sent to Mid-States Duluth to see if they can figure out why it is so slow on take-off. After trip to Mid-States Duluth we will change out the turbo and work on injectors later. Should go to the Board.
- Received a quote from Pierce for repair of Cab Lift Cylinder on E91 in the amount of \$3,682.44 plus labor. Cylinders need to be made. When ready, they will install.
- Received a quote from Custom Fire in the amount of \$8,379.21 for the cabinetry on T1. Was tabled and will be considered in 2023.

Lieutenant's Report:

- Please make sure when done using SCBA that all valves are closed and the connections are tight.
- Thank-you to everybody for keeping the station in good order.

EMS Report

- EMS 2022 Plan: Several options were presented and discussed. After much discussion it was decided that the best option will be presented to the Board. We may hear feedback from the Board, but decision should be made soon. We are looking at where this money is going to come from.
- Town Board has approved to hire First Responders from outside the Fire Department. The Township will equip them and pay them \$35 an hour. Before hiring starts, some of the logistics need to be worked out.
- Town Board is looking to get this off their plate & is looking for a written plan from us.
- Discussion was held about doing EMS Training. A motion was made by Nick Gianlorenzi to do training on the third Tuesday of the month at 1800. Seconded by Lt. Jeremy Widmer. Motion carried.
- Found out that somehow we are still leasing one "D" cylinder from Praxair. Will be taken care of by staff.

Membership

- Working on website to improve recruitment. More to come on this.
- Minnesota Fire Dept. Assoc. may have resources that can help us with recruitment and retention. The Chief will look into this.
- Tim Sklors' son is thinking about joining the Department.

Health and Welfare

- Group discussion. Chief Shykes and Sailstad will take care of any needs.

Old Business:

- Keep up on SCBA mask checks for 2023. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- IAR: Need to use this program, especially for who is responding and who is away from the area.

- Third reading of By-Law change: Article VII: Fayal Fire Department Officers will/shall be appointed by the Fayal Town Board. This process will be established by the Fayal Town Board with help from the Fire Department. A motion was made by Chief Steve Shykes to accept the change. Seconded by William Brokaw. Motion carried with two abstentions.
- New wire mesh lockers from Gear Grid for our gear are here but need some additional work. Pipe will be moved soon and then the lockers will be fixed.
- Can we get EMR winter jackets? Have been ordered.
- Have ordered 2-inch Hose – 600 feet and Smooth Bore Nozzles for the longer pre-connects on E91 and E2. Still coupled 1 ½ inch; will have training & will put on engines.
- Ranger needs to be finished. Will go to Five-Seasons for rear lift, lights and switches. Emergency Lights will be installed in-house.
- New pagers are ready at the radio shop but dispatch hasn't set up our new tone, so they are holding them until the tones are set.

New Business:

- William Brokaw requested a six month Leave of Absence. A motion was made by Capt. Tim Sklors to grant William Brokaw the Leave. Seconded by BC Nick Preiner. Motion carried.
- Relief Association: Chief Steve Shykes talked about what he found out at the Relief Association Training in Moorehead. We have three options. Option One is to stay independent like we are now, with 6 Trustees, President, Vice-President and Secretary/Treasurer, 3 Ex-Officio Members and handle all of the paperwork and have monthly meetings. Option Two is to go with the State-wide Investment Plan with PARA investors doing the investing only and we would still have to do all of Option One. Option Three is to go with the State-wide Plan where the state takes over our investments and does the investing through PARA and all of the paperwork. We would get a report on our account once a year. After much discussion, a motion was made by AC Matt Hoffmann to go with Option Three. Seconded by BC Nick Preiner. Motion carried.
- Handed out the quarterly Fire Call Percentages.
- We need to submit the DNR Grant by July 1st. Will put in for PPE.
- Jeremy Widmer and Nick Gianlorenzi will be draining our air compressor for our apparatus and rerouting the drains so we don't have to go up on the ledge.
- The Employee Handbook was handed out. (It is basically our cleaned-up By-Laws.) After much discussion it was decided that over the next 2 to 3 months or sooner, we will get them fine-tuned. We will start to do this on Wednesday, April 19, 2023.

Review of bills

- A motion was made by Nick Gianlorenzi to pay the bills. Seconded by James Heitzman. Motion carried.

Training Minute

- Talked about use of the deck gun and the stackable tips. The bigger the bore, the larger the flow with less pump pressure.

Motion to adjourn was made at 2025 by BC Nick Preiner. Seconded by James Heitzman. Motion carried.

Submitted by Greg J. Chad - Secretary/Treasurer



Town of Fayal FIRE DEPARTMENT

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FIRE PREVENTION
FIRE SUPPRESSION
EMS

APRIL 2023 BILLS

1. Short Stop	\$ 205.08
2. East Range Fire Department Coalition	\$ 50.00
3. Itasca Area Community Education	\$1,400.00
4. Ultimate Safety Concepts (DBA Clarey's)	\$ 585.00
5. ARFF Specialists LLC	\$1,114.00

PAID

MAY 16 2023

TOTAL \$3,354.08