

**TOWN OF FAYAL**  
**4375 SHADY LANE, EVELETH, MN 55734**

*Heidi M. Coldagelli, Clerk/Treasurer*

*Anthony Tamaro, Chairman*

*Supervisors: Lee Branville, Mark Chad, Richard Sather, Patrick Ziegler*

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**REGULAR MEETING OF THE FAYAL TOWN BOARD**

**JANUARY 18, 2022**

The Regular Meeting of the Fayal Town Board of Supervisors was called to order at 7:00 PM by Chairman Tamaro. Present were: Chairman Tamaro, Supervisor Branville, Supervisor Sather, Supervisor Ziegler and Clerk/Treasurer Coldagelli. Supervisor Chad arrived at 7:03 PM. Chairman Tamaro led with the Pledge of Allegiance.

Audience members in attendance were Gina Brascugli, Matt Hoffmann and Steve Shykes.

***Motion to approve the minutes of the Regular Town Board Meeting of January 4<sup>th</sup>, 2022, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.***

**SCHEDULED GUESTS**- None at this time.

**AUDIENCE CONCERNS**- Chief Shykes informed the Board that he is available for calls at anytime.

**REPORTS**-

**Clerk/Treasurer's Report**-

Bank statements for the month of December have been received and all accounts reconciled. Revenues were \$366,519.34 and expenditures were \$135,224.77. Ending balances for the month of December are:

Miners Checking- \$1,198,425.27

Assessment Savings- \$430,450.75

CD Savings- \$524,001.35

For the month of January to date, revenues are \$37,873.23 and expenditures are \$134,269.31.

***Motion to approve the Clerk/Treasurer's Report, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.***

**Other Reports**-

***Motion to accept the Fayal Fire Department Business Meeting Minutes from December 8<sup>th</sup>, made Supervisor Sather, support from Supervisor Branville. Motion carried unanimously.***

***Motion to accept the Joint Powers Rec Board Meeting Minutes from January 12<sup>th</sup>, made Supervisor Sather, support from Supervisor Branville. Motion carried unanimously.***

***Motion to accept the Public Utilities Commission Meeting Minutes from December 14<sup>th</sup>, made by Supervisor Sather, support from Chairman Tamaro. Motion carried unanimously.***

***Motion to accept the Delinquency Report, made by Supervisor Sather, support from Chairman Tamaro. Motion carried unanimously.***

Supervisor Chad arrived at this time.

***Motion to accept the December Wastewater Report, made by Supervisor Sather, support from Chairman Tamaro. Motion carried unanimously.***

**CORRESPONDENCE**-

January 18<sup>th</sup>- Email from St. Louis County Association of Townships with meeting minutes from December 1<sup>st</sup> and meeting schedule/access codes through May 25<sup>th</sup>. Placed on file.

January 18<sup>th</sup>- Letter from Minnesota Rural Water with MRWA training calendar information. The 38<sup>th</sup> Annual Water and Wastewater Technical Conference is scheduled for March 1-3, 2022 at the St. Cloud River's Edge Convention Center. Also included was a request for a letter or email of support for assistance that Minnesota Rural Water Association has been able to offer our community. These letters will be used to show the support

of MRWA programs to federal legislators for funding. Clerk Coldagelli can draft a letter of support. Supervisor Ziegler will attend the conference and Clerk Coldagelli will share the conference information with Foreman Latvaaho and Collection System Operator Bieganeck.

### **OLD BUSINESS**

#### **Supervisor Sather-**

**Old Bullfrogs Building**- Chairman Tammaro had spoken with Attorney Mike Kearney and there wasn't much the Town could do except start the condemnation process. A letter is needed from the St. Louis County Health Department. Clerk Coldagelli will reach out to St. Louis County again to discuss the tax forfeit process regarding minimum required payments.

**COVID-19 Update**- No updates at this time.

**Sewer & Water Access Charges Verbiage**- PUC Chair Ed Vest is beginning to work on.

**Gilbert Water Treatment Upgrades**- The City of Gilbert is seeking funding sources.

**American Rescue Plan**- No updates.

**Engineering for Ballfield Water/Sewer Extension & Picnic Shelter**- Chairman Tammaro suggested beginning to apply for grants for the picnic shelter. Will need to review the project for a waterline to the ballfield. Possibility of utilizing the infrastructure bill to complete a waterline loop.

**Fire Department Equipment**- The other fire department is no longer interested in the six-wheeler. The Fire Department would like to advertise it for sale with sealed bids and a minimum bid. The Fire Department will put a price together for that.

**Employee Contract Renewals**- The Union provided a redlined contract, but a few items were incorrect and the Union was notified of those corrections needed. The Union responded that they would correct those items, with the exception of one correction needed in regards to vacation that was still awaiting a Union response, but at this time that correction does not impact any employees.

***Motion to approve the contract pending the changes, made by Supervisor Branville, support from Supervisor Ziegler. Motion carried unanimously.***

The Office Manager contract will mirror the Union contract. The Office Manager requested a \$1.06 wage increase and an increase from \$2,500.00 to \$3,000.00 for out-of-pocket medical expenses in the event that she has any out-of-pocket medical costs. The Office Manager is not on the Township medical plan.

***Motion to approve the Office Manager contract, made by Supervisor Branville, support from Supervisor Chad. Motion carried unanimously.***

**2023 Levy**- Chairman Tammaro was comfortable with the numbers. Supervisor Branville stated that the Levy was higher than he thought it should be but he understands and appreciates the justification for the expenses. Discussion regarding the economy, inflation and other communities. Can finalize the Levy proposal at the next meeting.

**2022 EMS Strategic Plan**- Assistant Fire Chief Matt Hoffmann informed the Board that the Department discussed the topic at their last business meeting. There are a few newer EMS personnel on the Department that are unable to respond on their own yet. Chairman Tammaro and Clerk Coldagelli will need to review financials to try to make it work. Discussion regarding EMS staffing shortages. Clarification that the \$50.00/hour proposal is that the average call is one hour. Assistant Chief Hoffmann suggested that instituting a higher wage for EMS calls may encourage current staff and would not need to look outside the Department for EMS trained individuals. Chairman Tammaro would like time to review before the next meeting.

**Utility Billing Clerk**- Clerk Coldagelli shared a copy of the job description.

***Motion to establish a Hiring Committee for the Utility Billing Clerk position and place Chairman Tammaro and Supervisor Sather on the Committee with Supervisor Ziegler and Supervisor Branville as alternates, made by Supervisor Branville, support from Supervisor Sather. Staff members Coldagelli and Latvaaho will also serve on the Committee. Motion carried unanimously.***

Clerk Coldagelli brought forward further discussion that the Union had approved the updated job description for the Utility Billing Clerk. The Union contract has already been approved for the Utility Billing Clerk wage. Discussion to not adjust the pay and honor at the contract rate of \$25.00/hour.

**Fire Department Officer Pay Proposal**- Chief Shykes shared a handout of pay scales for other communities. Payroll for 2021 was \$39,060.00 and with the 2022 payroll budget of \$50,000.00, an increase can be supported.

Discussion regarding payroll budget. The Fire Department would like to be closer to the 2024 proposal of \$15,300.00 that Chairman Tammaro and Clerk Coldagelli drafted. Discussion regarding concerns of yearly increases. The Fire Department has not had any changes in officer pay for quite some time. Chief Shykes proposed eliminating the SCBA and EMS positions and to reallocate those dollars to the Assistant and Battalion Chiefs to bring their monthly pay to \$200.00. Chief Shykes would then like to triple the remaining officers' current pay.

**Motion to approve the officers' pay as stated, made by Supervisor Sather, support from Supervisor Chad.** The officer pay increase is effective for January. **Motion carried unanimously.**

**Recreation Board-** Chairman Tammaro and Clerk Coldagelli attended the last Recreation Board meeting. The Recreation Director retires April 1<sup>st</sup>. The baseball program has combined with Virginia. The entities will meet next week to discuss future plans, but it does appear the Rock Ridge School District is willing to absorb the programs through Community Education. Fayal would be responsible for maintaining its recreational facilities. Youth hockey was expected to also move to an association. The Recreation Board is seeking guidance for what will happen to the Board and there are still administrative functions for the year that will need to be performed after Mr. Homola retires.

**NEW BUSINESS**

**Animal Control Contract-** Received a renewal contract for 2022 at the same price of \$200.00 per month.

**Motion to approve the Contented Critters contract for 2022, made by Supervisor Ziegler, support from Supervisor Branville.** Motion carried unanimously.

**Pager Schedule-** Chairman Tammaro brought forward for discussion that some individuals were interested in assisting in the pager schedule. Discussion from Supervisors Ziegler and Sather that they would be willing to assist here and there to give the employees a break. Foreman Latvaaho will work with those Supervisors.

**2021 Audit-**

**Motion to designate Clerk Coldagelli to be responsible and accountable for overseeing the nonattest/nonaudit services, made by Supervisor Ziegler, support from Supervisor Branville.** Motion carried unanimously.

**Motion to approve the \$19,200.00 cost for the audit, made by Supervisor Ziegler, support from Supervisor Chad.** Motion carried unanimously.

**Motion to approve \$66,263.01 for the 2017 Road Project payment, made by Chairman Tammaro, support from Supervisor Branville.** Motion carried unanimously.

**Motion to pay the claims in the amount of \$87,339.52, which includes the \$66,263.01 payment, made by Supervisor Ziegler, support from Supervisor Branville.** Motion carried unanimously.

Chairman Tammaro informed the Board that he met with Equipment Operator Jurenic regarding his retirement and will bring a proposal back to the Board.

**Motion to adjourn, made by Supervisor Branville, support from Supervisor Ziegler.**

Chairman Tammaro adjourned the Regular Meeting at 7:59 PM.

Respectfully submitted,



Heidi M. Coldagelli

Clerk/Treasurer Town of Fayal

Approved:

  
Chair

Date:

2-1-22

Attest:

  
Clerk