

**FAYAL FIRE DEPARTMENT
BUSINESS MEETING MINUTES
12-8-21**



Meeting called to order at 1905/ Pledge of Allegiance

Motion was made by BC Nick Preiner to accept the previous month's minutes. Seconded by Greg Chad.
Motion carried.

Roll Call

Present: Steve Shykes, Matt Hoffmann, Nick Preiner, Cory Christianson, Curtis Schramm, William Brokaw, Greg Chad, Chris Sailstad, Rich Sather and Tim Sklors

Absent: Chris Chrislock, Nick Gianlorenzi, James Heitzman, Wyatt Reberg and Jeremy Widmer

Special Guest: None

Secretary/Treasurer's Report:

- Remember that all receipts, bills and rosters should be put in Secretary's folder or bin.
- Gave a brief rundown of what the previous month's bills were for.
- Moving forward, just a reminder that all bills and receipts should be signed. Include your number and what it was for.

Chief's Report:

- REMINDER: Chief needs to know about any purchase made for the Department except for fuel.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- Request for increasing officers' pay has been submitted to the Town Board. Will be discussed and worked on after they are done with the union negotiations.
- Election of Officers will be held at next month's Business Meeting.
- MSFDA has Grant Money available for gear reimbursement up to \$3,000. We should be able to recoup monies for Nick Gianlorenzi's gear.
- Talked to Jason Mathias at Dispatch. Took care of needed paperwork etc. and now the Fire Department should be dispatched with EMS to incidents on our highways.
- Two organizations requested to hold meetings at our Hall: ERFDC on January 19, 2022, which will be held in the Town Hall because of our physicals that night; and the ARFFA meeting to be held May 5, 2022, which we decided to pass on.

Assistant Chief's Report:

- Working on doing total revamps of the hiring process, all aspects. A committee made up of Matt Hoffmann, Chris Sailstad, Steve Shykes and Cory Christianson will be doing this and will keep us updated on their progress. More to come on this.
- Meeting with Deputy Chief Linde of EPD about doing a more extensive background check on new hires. In talking with DC Linde, Matt learned that they can only do limited things. So Matt is talking now with Paul Gherardi of the BCA and we should be able to do more. This is just about done and should have update soon.
- Also want to work on recruitment and retention.
- The payment for the Command Vehicle following the Greenwood Fire is currently pending.
- Website: met and talked with the IT person about what parameters we have, so as not to cause problems on the website. It is in the works.
- Attended an area Chiefs' Meeting and gave an update.

Battalion Chief's Report:

- Our In-House Training is mandatory and counts toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations. Tri-Department Training is now optional.
- Department physicals will be scheduled in January. Will be done on Jan. 19, 2022.
- A Regional Training is in the works at U-TAC for sometime in the spring of 2022. More to come on this.
- The College will be offering 1001 (FFI & II) Classes in Breitung and Nashwauk/Keewatin.

Captain's Report:

- Will get missed pictures done. Cory will set up soon. (In the Spring)
- Banana Boat is in and on R1 inside back door. The oars and pump are in officers side rear compartment. We need to order a valve and clip and hose to set up attachment to fill off SCBA bottles. It is in the process of being made.

- E91 passed the Pump Test but failed the Vacuum Test. Four valves need to be repaired. Also, batteries were weak. All will be looked into.
- E2 passed both Pump and Vacuum Tests. Problem with main pump drain sticking will be looked into.
- Engine brakes on E91, E2 and T1 are off for the winter and the pump heaters are on in E91 and E2.
- The front hubs are locked on E3.
- The signage from SQ1 was moved to the hose bed of E2 and has now been bungied to the rear bumper.
- Will be ordering the slide-in unit for the new UTV when it is here. We want to take time to look at options.
- E91 will be going to Northland Tractor for new batteries.
- Watch the Plug-in on E91. It is not always ejecting. It will be checked into.

Lieutenant's Report:

- Make sure when leaving Station 2 that both People Doors are locked.
- A Thank-You to all for making sure that the Hall stays clean.
- We must use common sense when dealing with station garbage.
- Now that winter is upon us, please make sure that we are shoveling in front of the doors and walkways and putting down ice melt when necessary.
- Now that the weather has gotten colder, make sure the main people door on Station 1 is closing.

EMS Report

- Calls to date: January - 4; February - 6, March - 9; April - 5; May - 8; June - 11; July - 3; August - 6; September - 10 October - 7; November - 8; Dec. - 4 so far
- Matt is working with Arrowhead EMS on a different way of doing our EMS Reports.
- EMS Training will be the 2nd Thursday of each month.
- If a 1st Responder is on a call alone and has the Fire Department paged for assistance, please respond.
- Developing and revamping the already established Clean Cab Concept.
- Matt will have several options for us at next month's meeting as we need to make changes in how we respond in the future.
- EMS 2022 Plan: Several options were presented and discussed. After much discussion it was decided that the best option will be presented to the Board.

Membership

- Working on website to improve recruitment. More to come on this.
- Chief Steve Shykes read a letter he received from Rich Sather, stating that he will be retiring from the Fire Department on January 1, 2022. A motion was made by Chief Steve Shykes to accept Rich Sather's retirement. Seconded by Lt. Curtis Schramm. Motion carried.

Health and Welfare

- Group discussion. Chief Shykes and Sailstad will take care of any needs.

Old Business:

- Lettering in the Station and re-doing the lettering on the overhead doors which was approved by the membership has been put on hold until spring. More to come.
- Keep up on SCBA mask checks for 2021. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- Officer pay will be brought up at one of the upcoming Board meetings.
- Minnesota Power has a grant available for tools. We will look into it.
- As long as equipment is going to another Emergency Agency, it does not have to go out on bid.
- A motion was made to sell the Orion Sled to the Buyck Fire Department for \$2,000 by Chief Steve Shykes. Seconded by AC Matt Hoffmann, Motion carried.
- A motion was made to sell the Trailer to the Buyck Fire Department for \$1,200 by Tim Sklors. Seconded by BC Nick Preiner. Motion carried.
- Capt. Cory Christianson will be looking at a Group Texting App so we have the ability to reply within the app, something we can't do IAR.
- A motion was made by AC Matt Hoffmann to terminate FF Erik Moe for insubordination and lack of attendance. Seconded by Chief Steve Shykes. Motion carried. The Town Board wants a Resignation Letter instead. They will handle.

New Business:

- Steve, Matt and Tony met with a representative from the League of Minnesota Cities at the former Bullfrogs building. In our training at the building, we did no further structural damage than was caused by the original fire. Will now see how this turns out.
- MN Fire info cards are available with numbers to call for help if needed.
- Tim Sklors and Capt. Cory Christianson are looking at doing a Truck Check revamp. Should be ready for 2022.
- Calendar reminder for Truck Checks.
- AC Matt Hoffmann is researching By-Laws for updates.

- Possibly shorten Business Meeting to do Truck Checks on that night.
- Merging the SCBA Officer's responsibilities into the Lieutenant's position.

Review of bills

- A motion was made by Rich Sather to pay the bills. Seconded by BC Nick Preiner. Motion carried.

Training Minute

- Waived

A motion was made to suspend the meeting for Officer Elections by Chris Sailstad at 2036. Seconded by Capt. Cory Christianson. Motion carried.

Motion to adjourn was made at 2055 by Chris Sailstad. Seconded by BC Nick Preiner. Motion Carried.

Submitted by Greg J. Chad - Secretary/Treasurer