

**FAYAL FIRE DEPARTMENT
BUSINESS MEETING MINUTES
10-18-21**



Meeting called to order at 1900/ Pledge of Allegiance

Motion was made by Chief Steve Shykes to accept the previous month's minutes. Seconded by BC Nick Preiner. Motion carried.

Roll Call

Present: Steve shykes, Matt Hoffmann, Nick Preiner, Cory Christianson, William Brokaw, Greg Chad, Chris Chrislock, Nick Gianlorenzi, James Heitzman, Chris Sailstad, Rich Sather, Tim Sklors and Jeremy Widmer
Absent: Curtis Schramm, Eric Moe and Wyatt Reberg

Special Guest: Pat Ziegler and Rich Sather talked to us about the Council and Board wanting to continue the merger process. There was lots of discussion and it will now go back to the Board for a discussion.

Secretary/Treasurer's Report:

- Remember that all receipts, bills and rosters should be put in Secretary's folder or bin.
- Gave a brief rundown of what the previous month's bills were for.
- Moving forward, just a reminder that all bills and receipts should be signed. Include your number and what it was for.

Chief's Report:

- **REMINDER:** Chief needs to know about any purchase made for the Department except for fuel.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- The FEMA Grant is done and has been submitted for SCBA. It was denied.
- Brian's helmet and shield are in. We need to schedule the Retirement Party soon.
- We need to buckle down on recruitment - promote our department and try to get people to join.
- Coalition training speaker is going to be Mike Dugan on October 27, 2021 at MRCTC Virginia Campus Auditorium from 1-4 p.m. and 6 - 9 p.m.
- Chief's Conference is October 20-23, 2021.
- No word on DNR Grant.
- Command 1 is done and will be a take-home vehicle for the Officer-in-Charge when it comes back from Lundgren's.

Assistant Chief's Report:

- Working on doing total revamps of the hiring process, all aspects. A committee made up of Matt Hoffmann, Chris Sailstad, Steve Shykes and Cory Christianson will be doing this and will keep us updated on their progress. More to come on this.
- Meeting with Deputy Chief Linde of EPD about doing a more extensive background check on new hires. In talking with DC Linde, Matt learned that they can only do limited things. So Matt is talking now with Paul Gherardi of the BCA and we should be able to do more. This is just about done and should have update soon.
- Also want to work on recruitment and retention.
- **Make sure when done with apparatus and portable radios that they are returned to appropriate channel. Main radio is set on FE 2; second radio is set on FE 3.**
- Make an effort to clean up messes if you see them.
- The CAD's are working in both E91 and SQ1. Logins are E91 - FAE91 and SQ1 - FASQ1
- A total of 705 Firefighter Hours were put in on the Greenwood Fire. And Assistant Chief Matt Hoffmann would also like to express his thanks to all who gave up time to participate. We received \$62,952.83 & after paying bills and wages have \$38,200.83 left. The Command Vehicle will not be paid until the incident is closed.
- The Quad UTV has been ordered from Polaris and it looks like delivery will be in March.

Battalion Chief's Report:

- Will be starting with Target Solutions for Firefighter On-Line Training and Record Keeping. Matt continues to work on this and should be up and running soon.
- Our In-House Training is mandatory and counts toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations. Tri-Department Training is now optional.

- Have been in contact with Scott Lee, the owner of the house at 7884 Burke Road. We may be able to use the house for training. More to come.
- Advanced Minnesota will be starting a Firefighter I & II (1001) Class at the Clinton Fire Hall on September 18, 2021.
- The MBFTE has awarded the monies for 2021-2022 and Fayal's amount is \$2,380 or \$140 per firefighter.
- There will be no Tri-Department Training on October 27th because of Mike Dugan speaking at the College that night.

Captain's Report:

- E3 is still not starting periodically. When plugging it back in make sure all the plugs are tight.
- Will get missed pictures done. Cory will set up soon.
- Banana Boat is in and on R1 inside back door. The oars and pump are in officers side rear compartment. We need to order a valve and clip and hose to set up attachment to fill off SCBA bottles. It is in the process of being made.

Lieutenant's Report:

- Make sure when leaving Station 2 that both People Doors are locked.
- A Thank-You to all for making sure that the Hall stays clean.
- We must use common sense when dealing with station garbage.

EMS Report

- Calls to date: January = 4; February = 6, March = 9; April = 5; May = 8; June = 11; July = 3; August = 6; September = 10 October = 1 so far.
- Matt is working with Arrowhead EMS on a different way of doing our EMS Reports.
- EMS Training will be the 2nd Thursday of each month.
- If a 1st Responder is on a call alone and has the Fire Department paged for assistance, please respond.
- Developing and revamping the already established Clean Cab Concept.

Membership

- Working on website to improve recruitment. More to come on this.

Health and Welfare

- Group discussion. Chief Shykes and Sailstad will take care of any needs.

Merger Consolidation

- Met with two members of Town Board on merger. Waiting to hear back from Board.

Old Business:

- Lettering in the Station and re-doing the lettering on the overhead doors which was approved by the membership has been put on hold until spring. More to come.
- Keep up on SCBA mask checks for 2021. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- DNR Matching Grant was submitted.
- Capt. Christianson suggested that when we have family events during meeting nights we move the meeting to another night. Everyone thought this would be good and help make our families part of the Department.
- In lieu of the Argo, Chief Steve Shykes and AC Matt Hoffmann have been looking at the purchase of a Polaris quad with a pump and ability to transport patients. Also new lockers. With the funds from the Greenwood Fire, the Board is willing to move forward and we may be able to do both. It has been ordered.
- A motion was made by Chris Sailstad to use Greenwood Fire funds for UTV to be determined by Committee of Chief Steve Shykes, AC Matt Hoffmann, BC Nick Preiner and Capt. Cory Christianson. Seconded by Chief Steve Shykes. Motion carried.
- To move along with the above, a motion was made by Chris Sailstad to determine fair market value of the items we have for sale and proceed with the sale, pending Town Board approval. At this time we will be selling the 6 wheeler, Orion Sled and Trailer. Seconded by Chief Steve Shykes. Motion carried
- Sailstad is working on name plates for our lockers. They are here & ready to be installed.
- Coalition Hose Tester is in Gilbert.

New Business:

- Our Annual Significant Other Dinner and Brian Samson's Retirement Party will be held on November 10, 2021. Social Time will be at 6:30 p.m. and Dinner will be at 7:00 p.m. It is tentatively scheduled to be at the Sawmill.
- The above event will push our Business Meeting to November 17, 2021 at 7:00 p.m.
- Next Thursday & Friday the 21st & 22nd, our officers will be at the Fire Chiefs Conference in Duluth.
- Officer Pay will be brought up at one of the upcoming Board meetings.
- Received Mining Effects Money for gear from 2020.
- Minnesota Power has a grant available for tools. We will look into it.

- A thank-you to James Heitzman for the parts to repair the boat motor.
- As long as equipment is going to another Emergency Agency, it does not have to go out on bid.
- A motion was made to sell the Orion Sled to the Buyck Fire Department for \$2,000 by Chief Steve Shykes. Seconded by AC Matt Hoffmann. Motion carried.
- A motion was made to sell the Trailer to the Buyck Fire Department for \$1,200 by Tim Skiors. Seconded by BC Nick Preiner. Motion carried.
- Capt. Cory Christianson will be looking at a Group Texting App so we have the ability to relay within the app, something we can't do on IAR.

Review of bills

- A motion was made by Nick Preiner to pay the bills. Seconded by Jeremy Widmer. Motion carried.

Training Minute

- None.

Motion to adjourn was made at 2052 by Chris Sailstad. Seconded by BC Nick Preiner. Motion Carried.

Submitted by Greg J. Chad - Secretary/Treasurer