

**FAYAL FIRE DEPARTMENT
BUSINESS MEETING MINUTES
7-14-21**



Meeting called to order at 1812/ Pledge of Allegiance

Motion was made by William Brokaw to accept the previous month's minutes. Seconded by Tim Sklors. Motion carried.

Roll Call

Present: Matt Hoffmann, Nick Preiner, Cory Christianson, William Brokaw, Greg Chad, Chris Chrislock, Wyatt Reberg, Tim Sklors and Jeremy Widmer

Absent: Steve Shykes, Curtis Schramm, James Heitzman, Eric Moe, Chris Sailstad and Rich Sather

Special Guest: None

Secretary/Treasurer's Report:

- Remember that all receipts, bills and rosters should be put in Secretary's folder or bin.
- Gave a brief rundown of what the previous month's bills were for.

Chief's Report:

- **REMINDER:** Chief needs to know about any purchase made for the Department except for fuel.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- The FEMA Grant is done and has been submitted for SCBA. There will be no Micro Grants this year.
- The Fire Hall will soon be getting its own phone line. Heidi is working with CenturyLink on this and the Chief will let us know when it is operational and get the number to us.
- Brian's helmet and shield are in. We need to schedule the Retirement Party soon.
- Also Tim Coates has turned in his Letter of Intent to leave the Fire Department. Will do his party in November. A motion was made by Greg Chad to accept Tim's letter with great regret. Seconded by Battalion Chief Nick Preiner. Motion carried.
- We need to buckle down on recruitment - promote our department and try to get people to join.
- We need to improve attendance at Training and Fire Calls. Some of the reasons for poor attendance were early morning work hours, work schedules, burning out on training. Lots of discussion about all of this and there will probably be more.
- Coalition is looking for a training speaker.
- Chief's Conference is October 20-23, 2021.
- No word on DNR Grant.
- LifeLink wants to do training.
- FDIC is August 4-7, 2021.
- Biwabik City FD wants to add us to their second alarm. A motion was made by Battalion Chief Nick Preiner to accept it when it comes to the Town Board. Seconded by Jeremy Widmer. Motion carried.

Assistant Chief's Report:

- Working on doing total revamps of the hiring process, all aspects. A committee made up of Matt Hoffmann, Chris Sailstad, Steve Shykes and Cory Christianson will be doing this and will keep us updated on their progress. More to come on this.
- Meeting with Deputy Chief Linde of EPD about doing a more extensive background check on new hires. In talking with DC Linde, Matt learned that they can only do limited things. So Matt is talking now with Paul Gherardi of the BCA and we should be able to do more. This is just about done and should have update soon.
- Also want to work on recruitment and retention.
- AC Hoffmann and Chief Linde of EPD have been discussing and planning NNO for this year. It will be August 3, 2021 from 1600-2000. Numerous entities will be participating.
- One of our new Apex radios failed and had to be sent in. We were sent a brand new replacement. If any of the other ones fail, let AC Hoffmann know.
- Make sure when done with apparatus and portable radios that they are returned to appropriate channel.
- E3 hose is tied in a knot. Will need to be removed and rewound.
- Make an effort to clean up messes if you see them.

Battalion Chief's Report:

- Will be starting with Target Solutions for Firefighter On-Line Training and Record Keeping. Matt continues to work on this and should be up and running soon.

- Our In-House Training and the Tri-Department Trainings are mandatory and count toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations.
- A motion was made by Tim Sklors to do our In-House Training and bow out of the Tri-Department Training. After discussion a vote was taken with one abstention (AC Matt Hoffmann). Motion carried.

Captain's Report:

- The magnet has been replaced on the compartment door of T1. There are spares in the cab.

Lieutenant's Report:

- Make sure when leaving Station 2 that both People Doors are locked.
- A Thank-You to all for making sure that the Hall stays clean.
- We must use common sense when dealing with station garbage.

EMS Report

- Calls to date: January - 4; February - 6, March - 9; April - 5; May - 8; June - 11; July - 0 so far.
- Matt is working with Arrowhead EMS on a different way of doing our EMS Reports.
- EMS Training will be the 2nd Thursday of each month.
- If a 1st Responder is on a call alone and has the Fire Department paged for assistance, please respond.
- Developing and revamping the already established Clean Cab Concept.

Membership

- Working on website to improve recruitment. More to come on this.
- Tim Coates' letter was accepted.

Health and Welfare

- Group discussion. Chief Shykes and Sallstad will take care of any needs.

Merger Consolidation

- Next meeting will be Sept. 15, 2021 at 1800 at the Fayal Fire Hall. Taking August off.
- Will be going over JPA, Budget, Name, Organizational Chart with Duties and other business.
- SOG committee will meet to continue to go over the guidelines on Aug. 9, 2021 at 1830 at the Gilbert Fire Hall.
- The name that the committee picked is Taconite Ridge Fire District. A motion was made to accept the name by Chris Sallstad. Seconded by Chief Steve Shykes. Motion Carried. The Board OK'd the JPA and name. The JPA went to the lawyer and the name went for copyrighting.

Old Business:

- Lettering in the Station and re-doing the lettering on the overhead doors which was approved by the membership has been put on hold until spring. More to come.
- The Banana Boat from Northern Diver has been ordered and should be here soon.
- Keep up on SCBA mask checks for 2021. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- DNR Matching Grant was submitted.
- Sometime in June or July our masks will be flow tested. Jeremy will let us know.
- After discussion about Fire Prevention Week and the School Merger, it was decided we will take a step back and see what transpires.

New Business: None

Review of bills

- A motion was made by Battalion Chief Nick Preiner to pay the bills. Seconded by Tim Sklors. Motion Carried.

Training Minute

- Passed.

Motion to adjourn was made by Capt. Cory Christianson at 1900. Seconded by Tim Sklors. Motion Carried.

Submitted by Greg J. Chad - Secretary/Treasurer