

**FAYAL FIRE DEPARTMENT  
BUSINESS MEETING MINUTES  
5-5-21**



Meeting called to order at 1906 / Pledge of Allegiance

Motion was made to accept the minutes of the March meeting by Rich Sather. Seconded by Jeremy Widmer.  
Motion carried.

**Roll Call**

**Present:** Steve Shykes, Nick Preiner, Cory Christianson, William Brokaw, Greg Chad, James Heitzman, Wyatt Reberg, Chris Sailstad, Rich Sather, Tim Sklors and Jeremy Widmer.

**Absent:** Matt Hoffmann (teaching), Curtis Schramm (working), Chris Chrislock, Tim Coates and Eric Moe.

**Special Guest:** None

**Secretary/Treasurer's Report:**

- Remember that all receipts, bills and rosters should be put in Secretary's folder or bin.
- Gave a brief rundown of what the April bills were for.

**Chief's Report:**

- REMINDER: Chief needs to know about any purchase made for the Department except for fuel.
- Keep Social Distancing and COVID-19 protocols for all fire events.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- The FEMA Grant is done and has been submitted for SCBA. There will be no Micro Grants this year.
- The Fire Hall will soon be getting its own phone line. Heidi is working with CenturyLink on this and the Chief will let us know when it is operational and get the number to us.
- The Call Percentage for the first quarter has been completed. If anyone has any questions on your status you can contact the Chief.
- VFD will be conducting Regional Training on 4-21-21.
- There will be a Coalition Meeting on May 5, 2021 in Gilbert.

**Assistant Chief's Report:**

- Working on doing total revamps of the hiring process, all aspects. A committee made up of Matt Hoffmann, Chris Sailstad, Steve Shykes and Cory Christianson will be doing this and will keep us updated on their progress. More to come on this.
- Meeting with Deputy Chief Linde of EPD about doing a more extensive background check on new hires. In talking with DC Linde, Matt learned that they can only do limited things. So Matt is talking now with Paul Gherardi of the BCA and we should be able to do more. This is just about done and should have update soon.
- Also want to work on recruitment and retention.
- Piggy-backed off the Township's Zoom account for access to training etc.
- Department E-mails have been established for each member so check out your log-in.
- Heidi and Tech Dustin are working on updating the Township website.
- We now have a second CAD. Matt purchased it and sold it to the Department at his cost. It is mounted in E91.

**Battalion Chief's Report:**

- Tri-Department Training for May 26, 2021 at 1800 will be Mayday at Gilbert.
- MN Fire Classes for January (cancer), February (cardiac) and March (trauma) will be done on May 19<sup>th</sup>, 2021 (awareness and cardiac) and June 16, 2021 (emotional trauma and cancer during work night).
- The Pump Simulator Class is scheduled for May 12, 2021 with sessions from 1- 4 p.m. and 4-8 p.m. Because of this our **May Business Meeting will be on the 5<sup>th</sup>**.
- REMINDER: We continue to follow the MBFTE and State Guidelines for COVID-19.
- Will be starting with Target Solutions for Firefighter On-line Training and Record Keeping. Matt continues to work on this and should be up and running soon.

- Our In-House Training and the Tri-Department Trainings are mandatory and count toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations.

#### **Captain's Report:**

- The four gas meter has been moved from SQ1 to R1.
- The big streamlights mounted in the apparatus are not working all the time. It seems to be a problem with the switches. Cory will look into it and get back to us.
- DO NOT crank the heater in the Squad above medium. It gets too hot. It takes out the CAD's hot spot.
- If in Station 2 check Flammable Cabinet for leaking cans. Also check the maintainer on E3 and/or start it to make sure it is working.

#### **Lieutenant's Report:**

- Make sure when leaving Station 2 that both People Doors are locked.
- A Thank-You to all for making sure that the Hall stays clean.
- We must use common sense when dealing with station garbage.
- Will be taking pictures at 5:00 on May 19<sup>th</sup>, 2021.

#### **EMS Report**

- Calls to date: January - 4; February - 6, March - 9; April - 5; May - 0 so far
- Matt is working with Arrowhead EMS on a different way of doing our EMS Reports.
- EMS Training will be the 2<sup>nd</sup> Thursday of each month.
- Setting up a back pack for splints in Orion Sled.
- If a 1<sup>st</sup> Responder is on a call alone and has the Fire Department paged for assistance, please respond.

#### **Membership**

- Working on website to improve recruitment. More to come on this.

#### **Health and Welfare**

- Group discussion. Chief Shykes and Sailstad will take care of any needs.

#### **Merger Consolidation**

- Next meeting will be June 14, 2021 at 1800 tentatively at the Fayal Fire Hall.
- Will be going over JPA, Budget, Name, Organizational Chart with Duties and other business.
- Were told the funding will be there if this gets up and running.
- The representatives from Eveleth think we can do this without the Mediator from the Fire Marshall Office, who has pulled out of the negotiations. They will still be a source of information.
- SOG committee will meet to continue to go over the guidelines on May 6, 2021 at 1830 at the Eveleth Fire Hall. They will meet next on June 2, 2021 at 1800 at the Eveleth Fire Hall.
- The name that the committee picked is Taconite Ridge Fire District. A motion was made to accept the name by Chris Sailstad. Seconded by Chief Steve Shykes. Motion Carried. The Board OK'd the JPA and name. The JPA went to the lawyer and the name went for copyrighting.

#### **Old Business:**

- BC Hoffmann has submitted a request to Mayo for computers for some of our rigs - CAD System.
- Lettering in the Station and re-doing the lettering on the overhead doors which was approved by the membership has been put on hold until spring. More to come.
- The Banana Boat from Northern Diver has been ordered and should be here soon.
- Keep up on SCBA mask checks for 2021. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- Chief Shykes states we should update our Traffic Vests to NFPA and OSHA Standards. The new ones would be more visible and break-away for better protection of our firefighters. The vests are here and in service.

#### **New Business:**

- DNR Matching Grant was submitted.
- Chief talked to Steve Flaherty at the Coalition Meeting about William Brokow's paperwork for 1001 (F1 & 2) and why we don't have it. He will get back to the Chief.
- Chief was also informed that we will be hosting a County Chief's Meeting. More to come on this.

**Review of bills**

- A motion was made by Battalion Chief Nick Preiner to pay the bills. Seconded by Rich Sather. Motion Carried.

**Training Minute**

- April Pine County incident.

Motion to adjourn was made by Chris Sailstad at 1953. Seconded by Tim Sklors. Motion Carried.

Submitted by Greg J. Chad - Secretary/Treasurer