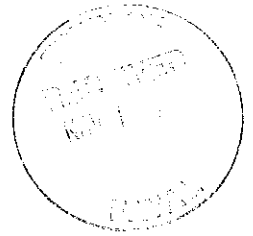


**FAYAL FIRE DEPARTMENT
BUSINESS MEETING MINUTES
10-14-20**



Meeting called to order at 1907
Pledge of Allegiance

Motion to accept the September minutes was made by Rich Sather. Seconded by Lt. Cory Christianson.
Motion carried.

Roll Call

Present: Steve Shykes, Brian Sampson, Matt Hoffmann, Nick Preiner, Cory Christianson, Andy Carlson, Greg Chad, Chris Sailstad, Rich Sather and Jeremy Widmer

Absent: William Brokaw (training), Chris Chrislock (training), Tim Coates, James Heitzman (working), Eric Moe, Jamie Reberg, Wyatt Reberg (training), Curtis Schramm and Tim Sklors

Special Guest: None

Secretary/Treasurer's Report:

- Remember that all receipts, bills and rosters should be put in Secretary's folder or bin. Several have been found between the file cabinets and the wall or in the wrong folder.
- Gave a brief rundown of what the October bills were for.

Chief's Report:

- REMINDER: Chief needs to know about any purchase made for the Department except for fuel.
- Bridge on Co. Rd. 132 (Miller Trunk Highway) is still closed at time of meeting. Opened a couple of days after meeting.
- Keep Social Distancing and COVID-19 protocols for all fire events.
- The new 2020 Emergency Response Guides are now in all apparatus.
- The Chief and The First Lady of Fire will be leaving on Thursday the 22nd for approximately 3 weeks.

Assistant Chief's Report: None.

Battalion Chief's Report:

- The 1001 (FF-I & FF-II) has begun. Brokaw, Chrislock and Reberg are attending.
- Tri-Department Training for October will be on Wed., Oct. 28 at 1800 and will be pumping and drafting.
- REMINDER: We continue to follow the MBFTE and State Guidelines for COVID-19.
- Our MBFTE amount allotted for Fiscal Year July 1, 2019 to June 30, 2020 was \$1,596. We submitted \$3,276 and got back \$2,682.
- The MBFTE for Fiscal Year July 1, 2020 to June 30, 2021 is reimbursing \$200 per firefighter and covering at 100% the 1001 (FF-I & FF-II Programs), Fire Instructor Programs, Fire Officers Programs and the Fire Apparatus Operator Programs.
- Will be starting with Target Solutions for firefighter on-line training and record keeping. Matt will have more to come on this.
- On Tues., Oct. 27, 2020, there will be a water supply/Forbes Apartment pre-plan. Time TBD.

Captain's Report:

- REMINDER: When unsnapping the back snaps on the new Hosebed Cover on T-1, remember to unsnap them at a slight angle instead of straight up.
- When the weather starts to get rainy and snowy, watch the edges of gravel roads and driveways so as not to get apparatus stuck.
- Pump heaters will be turned on. When washing and drying, check to make sure they aren't accidentally turned off.
- If apparatus goes out, when washing, make sure that the cabinets and dump chures are sprayed out.
- Remember – on calls where we are going to staging, make sure our apparatus is able to get out if another call comes in.
- Pump testing should be done next week.
- Engine 3 has a new fuel tank for the pump and new latches for the under bed tool boxes; also the pump is drained.
- The E.F. Johnson portable in E91 is now behind the operator's right shoulder with a headset attached for use during pumping operations.

Lieutenant's Report:

- Make sure when leaving Station 2 that both People Doors are locked.
- Fly season is upon us! Keep vacuuuming the window sills and floors below them.
- Heaters are on and all working; make sure they stay that way. If you happen to be in either Hall and they aren't working, let an officer know.
- A Thank-You to all for making sure that the Hall stays clean.

EMS Report

- Calls to date: January – 6, February – 5, March – 7, April – 8, May – 4, June – 7, July – 6, August – 11, September – 6, and so far October – 4.
- Looking to start monthly EMS Training in January.
- EMR Class will also start in January.
- The Town Board has replaced 2 AED's and pruchased another one to go in Rescue 1. We have received the GO Kits but not the AED's.

Membership None.

Health and Welfare

- Sent out one sympathy card.
- Group discussion. Chief Shykes and Sailstad will take care of any needs.

Merger Consolidation

- The revamp of the Questions and Answers as to why have a Consolidation was shot down by the Committee and the original was kept.
- Lots of discussion about Training.
- A meeting on the Budget will be held Tues., Oct. 20, 2020 at 3:15 p.m. with the Budget Committee.
- Important: Need to have names for the Fire District by the meeting on Nov. 16 so the Committee can go over them.

Old Business:

- BC Hoffmann has submitted a request to Mayo for computers for some of our rigs – CAD System.
- Lots of discussion about compensation for the members of the department who are working with the Merger Consolidation Group. Town Board member Rich Sather will bring it up at the next Board Meeting. (It was not brought up and is still pending.)
- Lettering in the Station and re-doing the lettering on the overhead doors which was approved by the membership has been put on hold until spring.
- A motion was made by BC Hoffmann that the Fayal Fire Department become a Tobacco Free Facility – both equipment and buildings. Seconded by Chris Sailstad. After discussion, Motion carried. (It was asked what the Township Policy is – think it might be just smoke free. If so, we will have to find out if we can go further. This is still pending.)
- Third reading of a Fire Department By-Law Change: Article IX-Reimbursement, Sec. 1: Fayal Fire Department Personnel shall be reimbursed for all activities at the rate of \$10 per hour. A motion was made to accept the By-Law change by Chief Steve Shykes. Seconded by Tim Coates. Motion carried. This is now in the hands of the Town Board.
- Second reading of another Fire Department By-Law Change: Article IX-Reimbursement Sec. 2. Officers shall be paid as in Section 1 and receive additional monthly compensation as follows:
Chief - \$500 per month; Assistant Chief- \$300 per month; Battalion Chief- \$300 per month
Captain - \$250 per month; Lieutenant - \$250 per month; Secretary/Treasurer - \$225 per month
EMS Director - \$120 per month; SCBA Officer - \$120 per month; Engineer (x2) - \$60 per month
If an officer occupies multiple positions, the monthly compensation for the additional, lower paid position, will be reduced to 50%.
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EMS Director - \$120 per month; SCBA Officer - \$120 per month; Engineer (x2) - \$60 per month
If an officer occupies multiple positions, the monthly compensation for the additional, lower paid position, will be reduced to 50%. A motion was made by Chris Sailstad to accept the By-Law change. Seconded by Lt. Cory Christianson. Motion Carried. It will now go to the Town Board.

New Business:

- The Board tabled the pay By-Law last week. They need to have more discussion. Rich Sather will push the issue Tuesday.
- The Board is looking to increase our budget by \$20,000 to cover the increased pay, but \$24,000 is closer to what would be needed. More to follow after Tuesday's meeting.
- With money left over from Mining Effects and from the General Fund, the Township is looking at getting new Portable and Mobile Radios for the Department.
- With COVID money, the Department is getting a new laptop and the Township is getting 2 new ones, and we will get 2 older ones.
- There was discussion about incomplete training instruction and what to do – more to follow.

Review of bills

- A motion was made by Rich Sather to pay all the bills except #6.. Seconded by Lt. Cory Christianson. Motion Carried.

Training Minute

- Refresher on the COVID-19 Guidelines per MBFTE.

Motion to adjourn was made at 2120 by Chris Sailstad. Seconded by Jeremy Widmer. Motion Carried.

Submitted by

Greg J. Chad - Secretary/Treasurer