

**PUBLIC UTILITIES COMMISSION
REGULAR MEETING
FEBRUARY 10, 2004 7:00 P.M.
FAYAL TOWN HALL**

Chairman Bertucci called the meeting to order at 7:00 p.m.

ROLL present were: Aultman, Bertucci, Campbell, Damberg, M. Erjavec & Kingston. Town Board Chairman Kniefel, Supervisors Tamaro & Erjavec. W/WWO Dickson and recording secretary Stewart. Absent - Zlimen

APPROVAL OF THE MINUTES

- **Motion by Damberg to approve the regular meeting minutes of February 10, 2004, second by Campbell. Unanimously approved.**
- **Motion carried.**

GUEST

None

CORRESPONDENCE

1-12-04 Minn Rural Water Association asking for a letter of support.

- **Motion by Bertucci to send a letter of thanks for the help with the rate study, second by Erjavec. Unanimously approved.**
- **Motion carried.**

1-28-04 Peter Kerzie signed variance stipulation.

- **Motion by Kingston to accept Peter Kerzie's signed variance stipulation with the modifications, second by Damberg. Unanimously approved.**
- **Motion carried.**

2-2-04 MN Dept of Health Deadline for the Drinking Water Revolving Fund Project Priority List is Friday May 21, 2004. Placed on file.

2-2-04 MN Pollution Control Agency / Water Pollution Control Revolving Fund Project Priority List and 2005 Intended Use Plan. Deadline is 3-1-04 for facility plans. Placed on file.

2-6-04 City of Gilbert re: Notice of Wellhead Protection Program.

- **Motion by Damberg to respond and request notification of meeting and hearings so we can attend, Second by Kingston. Unanimously approved.**
- **Motion carried.**

12-23-03 End of the Year Charge summary and Receipt summary reports.

Discussion re: clarification of the reports, SAC sewer access charge is \$7,000 for a new benefited property.

1-22-04 Delinquency report payoff amt \$24,185.

- **Motion by Bertucci to ask the Town Board to impose a penalty of 1.5% to the SAC & WAC charges, second by Kingston. Unanimously approved.**
- **Motion carried.**

Action PUC would like a reminder placed in the newsletter on a regular basis to remind them of the SAC & WAC.

Ask the clerk to check into the tax-forfeited property by the lift station on Golf Course Rd. We need to have the assessment placed, the county will not place an assessment on tax-forfeited property.

WATER/WASTE WATER REPORT

2-2-04 Report of meeting with US Filter and MPCA Collection System Operators Conference in St. Paul by Dickson.

End of the year report for water, wastewater, & pump runtimes. (see attached)

The increase over the last 3 years is due to new customer connections. Most connections have been made at this time.

SEWER

LHB Study-Motion by Erjavec to pay the bill. Dies for lack of a second.

Kingston feels they didn't answer all the questions. Discussion continues, Bertucci feels we should pay the bill. LHB said they would answer any questions at any time.

- **Motion by Campbell to table this have it as an agenda item at the next meeting, and be prepared to discuss and come to a conclusion, second by Bertucci.** Discussion-Kingston agrees with Campbell but feels we should pay the bill. Kniefel says the Town Board received a service agreement from LHB and tabled it till the PUC can look at it. We will copy and mail to PUC.

Ayes – Bertucci, Aultman, Damberg, Campbell, Kingston

Nays -Erjavec

- **Motion Carried.**

Telemetry problems- Dale met with US Filter. They copied our program and brought it back to the shop to dig thru it. Pat was here and pulled out a PLC and it didn't work after he put it back in. They reprogrammed a new one in the cities and had a guy meet him half way. It was up and running in 3 hours. They are a worldwide company.

We will need a new sewer computer because the program is bogging the system down.

- **Motion by Damberg to look into a new computer and program for the next meeting, second by Kingston. Unanimously approved.**
- **Motion carried.**

WATER

The Hydrants have been plowed out.

TREASURER

Treasurer report reviewed by Campbell. PUC \$32,278 FWC \$31,186 FSC \$47,026

Campbell recommends no increase in the water and sewer rate, but we will be in the negative in the sewer next year. Regarding a season rate, a high percentage of debt service is included in the service charge; maintain the same rates at this time. Reviewing the forecast. If we don't increase the rates now then we will have to raise the rates more next year.

Tammaro states \$ 17,000 of uncollected charges are in the cash. The maintenance and depreciation have been set aside.

- **Motion by Campbell to stay at the existing rates in spite of the increase in water rates from Gilbert, second by Kingston. Discussion-we are looking at the numbers and unsure of the receivables.**

Ayes – Bertucci, Aultman, Damberg, Campbell, Kingston

Nays –Erjavec

- **Motion carried.**

CABLE

Nothing at this time.

GAS

Nothing at this time.

STREET LIGHTS

Nothing at this time.

FYI

Next meeting will be changed to Monday March 8th at 7:00 pm due to the Annual meeting on Tuesday the 9th.

MOTION TO ADJOURN THE MEETING BY AULTMAN, SECOND BY BERTUCCI.

ADJOURNED AT 9:15 P.M.

Respectfully Submitted,

Diane Stewart
PUC Coordinator/Billing Clerk