

**PUBLIC UTILITIES COMMISSION
REGULAR MEETING
NOVEMBER 9, 2004 7:00 P.M.
FAYAL TOWN HALL**

Chairman Bertucci called the meeting to order at 7:00 p.m.

ROLL present were: Aultman, Bertucci, Campbell, M. Erjavec, Kingston & Zlimen. Town Board Supervisor K. Erjavec. Recording secretary Stewart, Absent - Damberg

APPROVAL OF THE MINUTES

- **Motion by M. Erjavec to approve the regular meeting minutes of October 12, 2004, second by Campbell. Unanimously approved. Motion carried.**

GUEST

K. Erjavec, nothing at this time.

CORRESPONDENCE

10-8-04 Louis Parlanti requesting a variance on his monthly sewer charges of \$36 at a seasonal dwelling.

Discussion about a seasonal rate, Supervisor K. Erjavec will provide the co-treasurers with her calculations.

10-22-04 reply from Kent Sulem MAT Attorney re: dead beat publishing.

We are looking at about \$15,000 in delinquent; the attorney suggests publishing is not a very popular idea. Options were discussed, we will check into different agencies available to help with their water and sewer bills.

- **Motion by Bertucci to recommend to the Town Board, to start imposing a 1.5% interest rate on the past due over 30 days, in addition to the 10% late fee being charged at this time. Second by Kingston.** Discussion- if the board approves, a letter should go out to the customers explaining the customers who pay on time shouldn't be a finance company for the delinquent customers. **Unanimously approved. Motion Carried.**

OLD BUSINESS

- *Clearing of the sewer easements-* Campbell read the memo he composed for the Town board and would like it typed as a draft and sent to the PUC members for the next meeting. It covers the language that exists in the easement. Kingston wants Dale to check the timelines to make sure they are acceptable. The memo includes 1. To hold an informational meeting 2. Annual inspection 3. Send a letter to non-compliant parties stating needed action, with a timeline. 4. Send a second letter to parties challenging the request, giving another deadline for the PUC to take the needed action and bill the offending parties for the cost.
- *Utility payments placed on the county tax role.* List was reviewed; approximately \$4,800 will be placed on the 2005 tax role, for a grand total due \$10,458.
- *Finish the permanent easements.* Update: Chairman Kniefel reported at the last meeting they are waiting until the court case is finished before they can move on the final easements.
- *Develop a policy for sump pumps.* - M. Erjavec reviewed the existing ordinance, Art. V use of public sewer, states sump pumps are illegal. Under the penalties it is the same as not connecting. It will go to district court, as a misdemeanor. We have the right to enter all properties for the purpose of inspection. The problem is making an appointment; they

have time to change the plumbing. Every gallon of water costs the sewer company money to be processed.

- **Motion by Aultman to send out a highlighted memo on the sump pump policy and inform the customers we continue to do random inspections, second by Kingston. Unanimously approved. Motion Carried.** Include an explanation of the importance, and cost which is passed on to all of the customers.
- *Develop a fine schedule.* Think about fines and rewards.

NEW BUSINESS

Nothing at this time.

WATER/WASTE WATER REPORT

Nothing at this time.

SEWER

Nothing at this time.

WATER

Campbell asks if Gilbert has completed flushing the hydrants. It was completed by the Fire Dept in two days.

TREASURER

Report from Clerk Sersha for the water and sewer. Campbell notes the Sewer Company is showing improvement in cash balance. July 04 \$68,292 & Oct 04 \$95,665 Operating Income (loss) 7-04 \$6,474 & 10-04 \$4,439 * Remember the Feb 05 PFA Loan interest payment of \$15,033 comes out of cash balance. The Water Company cash balance. July 04 \$57,389 & Oct 04 \$65,075. Operating Income (loss) 7-04 \$(5,637) & 10-04 \$(314). Most of the cash is in accumulated Depreciation, SAC, maintenance contingency, sewer replacement/ expansion fee, PUC truck depreciation.

CABLE

Supervisor Erjavec states the PUC may place notices on the Public Access channel.

GAS

Nothing at this time

STREET LIGHTS

Nothing at this time.

FYI

MOTION TO ADJOURN THE MEETING BY CAMPBELL, SECOND BY ZLIMEN.

ADJOURNED AT 8:40 P.M.

Respectfully Submitted,

Diane Stewart
PUC Coordinator/Billing Clerk