

TOWN OF FAYAL
4375 SHADY LANE, EVELETH, MN 55734

Heidi Coldagelli, Clerk/Treasurer

Anthony Tammaro, Chairman

Supervisors: Lee Branville, Dave Ochis, Richard Sather, Patrick Ziegler

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REGULAR MEETING OF THE FAYAL TOWN BOARD

SEPTEMBER 20, 2016

The Regular Meeting of the Fayal Town Board of Supervisors was called to order at 7:00 PM by Chairman Tammaro. Present were: Chairman Tammaro, Supervisor Branville, Supervisor Sather, Supervisor Ziegler and Clerk/Treasurer Coldagelli. Supervisor Ochis was absent.

Audience members in attendance were Deputy Police Chief Jesse Linde, Steve Shykes and Jerry Ulman. Ron Erjavec arrived later during the meeting.

Motion to approve the minutes of the Regular Board Meeting of September 6th, 2016, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.

SCHEDULED GUESTS- None at this time.

AUDIENCE CONCERNS- Chief Shykes informed the Board that on October 12th from 6-8 there will be a Fire Department Open House celebrating the Fayal Fire Department's 30th anniversary at the Fayal Town Hall. There will most likely be hotdogs, chips, refreshments, Lifeflight helicopter, DNR, etc.

REPORTS-

Clerk/Treasurer's Report-

For the month of September to date revenues are \$26,570.02 and expenditures are \$91,480.95.

Current balances for the month of September are:

Miners Checking- \$952,702.65

Assessment Savings-\$337,602.86

Mt Iron Checking- \$8,057.03

Motion to close the checking account at American Bank, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.

Motion to approve the Clerk/Treasurer's Report, made by Supervisor Branville, support from Supervisor Ziegler. Motion carried unanimously.

Other Reports-

Motion to accept the Joint Cable Television Access Board Meeting Minutes of September 7th, 2016, made by Supervisor Branville, support from Supervisor Sather. Greg Buckley and Gene O'Brien represent Fayal. The Planning Committee is currently short one member. ***Motion carried unanimously.***

Motion to accept the Public Utilities Commission Meeting Minutes of August 10th, 2016, made by Supervisor Sather, support from Supervisor Branville. Motion carried unanimously.

Motion to accept the Joint Powers Recreation Board Meeting Minutes from September 14th, 2016, made by Supervisor Sather, support from Supervisor Branville. Motion carried unanimously.

Motion to accept the Fire Department Business Meeting Minutes of August 10th, made by Supervisor Ziegler, support from Supervisor Branville. Motion carried unanimously.

CORRESPONDENCE

September 12th- Letter from Berkley Risk. An auditor will be at the Town Hall Thursday, September 22nd to

audit our worker's compensation policy. Placed on file.

September 13th- Email from Mediacom regarding quote for telephone services. Clerk Coldagelli is going to look into.

OLD BUSINESS

Supervisor Sather-

Long Lake Gas Line- In progress.

Miller Trunk Gas Line- Clerk Coldagelli provided the addresses to Minnesota Energy and letters were supposed to be send out.

Supervisor Branville-

Kitchen Improvements- No updates.

Fire Hall Roof- One more quote was coming in and Supervisor Branville will make a recommendation by the next meeting.

PUC Building- The estimate has not been received yet from A to Z. Recommendation is to wait until spring to sheetrock until we are sure that the roof is not leaking anymore. Clerk Coldagelli sent the information over to the insurance company to see if it warrants a claim. So far the sheetrock removal cost was \$1,400.

Parking Lot Improvements- Quote came in for the parking lot addition by the Hall and also down below by the PUC building. Road and Bridge was interested in a strip at the top of the parking lot to accommodate the plows in the winter but at this time Supervisor Branville is interested in completing the lower lot from the marked signs down. Supervisor Ziegler questioned what a price was regarding the back by the Fire Hall which a quote was not looked at for that area at this time.

Motion to proceed with blacktopping the lower parking area with Mesabi Bituminous for \$12,300 to be paid for by the 2016 Mining Effects money, made by Supervisor Branville, support from Supervisor Ziegler. Clerk Coldagelli will prepare a resolution for the next meeting. Motion carried unanimously.

Piano and MISC Disposal- Clerk Coldagelli did not hear back from 2 Rivers Auctions and was pleased with Do-Bid's website. She is still researching the cost. Road and Bridge had assorted fencing, 2 leaf blowers, 1998 Ford F-250, an older zero-turn lawnmower and chainsaw for disposal. Senior Wastewater Operator Dickson had some old radios. The Fire Department had no items for disposal.

Supervisor Ziegler-

Joint Powers Eveleth, Gilbert, Fayal, Leonidas Sewer- More to come.

Old Bullfrogs Building- Still have not heard from property owner. Would citing him for blight move the process? Assistant Chief Linde and Chief Shykes were tasked with reaching out to Mr. Toman to ask him to come to the next Town Board meeting to get the demolition process moving.

Fire Department Co-op- Chief Shykes updated the Board that another meeting took place with Eveleth, Gilbert, Fayal, Virginia and Mt. Iron Fire Departments and their administrators. Also present was a representative from the State Fire Marshall office. Next meeting will be in October and discussion will take place for what the feasibility study should encompass. It was made clear by Fayal that Eveleth, Gilbert and Fayal are positioned to merge as one department. For the study, incorporating everyone is still viable and all options will be considered. Chairman Tammaro questioned why the Fire Marshall's office was involved. The State Fire Marshall's office has funds available for application but not until 2017-2018 fiscal years. There is no guarantee the funds would be approved.

Chairman Tammaro-

Farm Tap Leak- Supervisor Ochis received a quote from Gulbranson Excavating for the boring for \$2,660 and another quote from L & S Plumbing to make the connections for \$975. Material estimate from Ferguson was made verbally for approximately \$1,000. Questions arose as to who is going to replace the concrete, either 3D or Clark Blackwood, in front of the door and if another quote should be attained regarding the boring. Due diligence should be done with checking a quote from another company, a written estimate from Ferguson and a concrete estimate.

Motion to table until next meeting, made by Chairman Tammaro, support from Supervisor Branville. Motion carried unanimously.

Generator- No updates

Grader Purchase- Clerk Coldagelli received paperwork from US Bank regarding the financing and she will be completing that.

New Computer Tower and Server- Clerk Coldagelli was originally going to wait to replace her tower and look into a server but early this week several power outages occurred. Her computer must not be connected to the generator because the outage drained her back up battery. Billing Clerk Dickson was unable to use her computer with Clerk Coldagelli's being inoperable. Quote for tower and software is \$1,767 which includes labor and 3 year full parts and labor warranty. Quote for server is \$937.

Motion to accept the quote from Rogers Online and purchase a new server and tower, made by Supervisor Ziegler, support from Supervisor Sather. Discussion followed regarding how to pay for it. The Sewer Company would pay for 1/2 the server and General Fund would pay 1/2. The General Fund would pay for the entire tower purchase. ***Motion carried unanimously.***

NEW BUSINESS-

PUC Recommendation- Supervisor Sather brought forward that the PUC motioned to recommend that the Town Board form a committee to address a sewer district and involve two Board members, two PUC members and County Commissioner and state legislators if applicable.

Motion to form a committee and work with the City of Eveleth and Leonidas to form a district and bring Gilbert in the future, made by Supervisor Ziegler, support from Chairman Tammaro. Motion carried unanimously.

Supervisor Ziegler asked if there is anything that we can do legally regarding City of Gilbert preceding with the loan process without taking into consideration the cost that would be placed on their citizens and customers with no public input opportunity. Chairman Tammaro added that we should discuss with attorney Scott Neff. Clerk Coldagelli added that in the sewer contract with Gilbert that Fayal has no input or decision making authority in regards to sewer services.

Motion to have Supervisor Ziegler and Supervisor Sather represent the Fayal Town Board on a committee regarding the sewer, made by Supervisor Branville, support from Chairman Tammaro. Motion carried unanimously.

Chairman Tammaro recommended that we reach out to the League of Minnesota Cities to question to the legality of Gilbert's actions.

PUC Recommendation for Not Habitable Structures-

Motion to accept the PUC recommended motion that the Town Board change the monthly service fee policy to not bill if there is no habitable structure on the property and amend the monthly rate schedule so they would not be charged a monthly service fee until such time a new habitable residence is built and then the service fee would start again, contingent on Dale checking to verify nothing is connected, made by Supervisor Sather, support from Chairman Tammaro. Discussion followed that no past refunds would occur. Clerk Coldagelli asked about what constitutes a "no habitable" structure, to which there is not a know definition on file. ***Motion carried unanimously.***

Moving Assessments- Supervisor Sather read 2016-10.

Motion to approve Resolution 2016-10 A Resolution to Remove a Special Sewer Assessment Levied in Error and Transfer to Correct Parcel, made by Supervisor Sather, support from Supervisor Branville. Motion carried unanimously.

Supervisor Branville brought forward that there are approximately 12 heating units within the complex that have not been serviced for a number of years. Chairman Tammaro asked that the hot water heater be serviced as well.

Pine Drive Signage- Clerk Coldagelli updated the Board that Foreman Zavodnik reached out to St. Louis County and that Pine Drive exceeds the average of 300 feet per driveway by a mere 200 feet. Fayal can adjust two hundred feet anywhere within Pine Drive for the 35 mph sign to apply or Fayal can have a traffic study done by MnDOT at no cost and MnDOT will recommend at what speed to set Pine Drive. The downside is will need to follow the recommendation from MnDOT whatever that may be. Zavodnik was going to follow up with checking about other types of signs. Police have been patrolling and currently the road defaults to 55 if no speed is posted. If Fayal places a sign that does comply with the statute, individuals are not liable for the ticket. Concern fell with the study that traffic volume is down after summer on that

road.

Motion to proceed with MnDOT to conduct a traffic study for Pine Drive, made by Chairman Tammaro, support from Supervisor Ziegler. Discussion followed that Golf Course Road should fall under short road statutes for less than 1/2 mile in length. **Motion carried unanimously.**

Ballfield Property- Offer for \$20,000 was accepted, closing is 2-3 weeks out and Clerk Coldagelli is working with the realtor.

Scheduled Hours/Time Off- Supervisor Ziegler had concerns when an employee is absent is there communication that they are going to be gone. Too often there are vehicles not at the Hall or employees working too late. Supervisor Ziegler suggested a time off sheet to fill out and provide to Clerk Coldagelli. Chairman Tammaro added that Clerk Coldagelli already had something in the works to begin addressing the issue. A whiteboard will be available in the office with employees signing in when they are here and leaving that can quickly be referenced to check if an employee is present. Supervisor Ziegler also thought scheduled work hours should be standard as well. The concern doesn't lie with employees taking vacation or comp time but more with working a standard time so that there is always coverage at the Town Hall. Monitoring time was discussed and daily time sheets were recommended. Clerk Coldagelli did remind the Board that there are two employees that do ride bicycles or walk so it may be difficult to see that they are working. Chairman Tammaro added that as Supervisors and managers we don't have all day to monitor what people are doing but we have to have checks and balances. Immediate supervisors should be notified anytime an employee is going to be absent or adjusting their regular hours and they should have a regular posted hours. Supervisor Ziegler reiterated that the employees do good work but working scheduled hours, getting prior approval before taking time off and communicating time off, as well as keeping a daily time sheet would really help alleviate the staffing and communication issues in regards to the employees. Chairman Tammaro stated that Clerk Coldagelli is going to reinforce some issues regarding time such as working 32-hours if you are a 32-hour employee, if an employee earns holiday pay that is included on their 32-hour work week and also keeping daily time sheets.

Congress Comes to You- Representative Nolan's office would like to have representatives at the Town Hall October 11th from 1-2 to answer any questions or concerns any residents have. They will provide flyers.

City of Eveleth was looking at joint cooperative opportunities with Fayal, Eveleth-Gilbert School, Eveleth, Gilbert and Leonidas in regards to any cooperative sharing of services. A future meeting will be scheduled.

Chairman Tammaro added that it's getting to be that time where we need to start looking at levy budgets.

Ron Erjavec questioned the status of the Miller Trunk gas line extension because he had not seen any communication via mail and Clerk Coldagelli stated she would reach out to Jeff Larson from Minnesota Energy to check the status. Clerk Coldagelli will also have Billing Clerk Dickson place in the bills of those Miller Trunk individuals the information for signing up.

Motion to pay the claims, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.

Motion to adjourn the Regular Meeting by Supervisor Branville.

Chairman Tammaro adjourned the Regular Meeting at 8:12 PM.

Respectfully submitted,

Heidi M. Coldagelli

Clerk/Treasurer Town of Fayal

Approved:

Chair

Date:

10-4-2016

Attest:

Clerk