

**TOWN OF FAYAL**  
4375 SHADY LANE, EVELETH, MN 55734

*Heidi Coldagelli, Clerk/Treasurer*

*Anthony Tamaro, Chairman*

*Supervisors: Lee Branville, Dave Ochis, Richard Sather, Patrick Ziegler*

*PHONE (218)744-2878*

*FAX (218)744-5986*

**REGULAR MEETING OF THE FAYAL TOWN BOARD**

**APRIL 19, 2016**

The Regular Meeting of the Fayal Town Board of Supervisors was called to order at 7:00 PM by Chairman Tamaro. Present were: Chairman Tamaro, Supervisor Branville, Supervisor Sather, Supervisor Ochis, Supervisor Ziegler and Clerk/Treasurer Coldagelli.

Audience members in attendance were Deputy Police Chief Jesse Linde, Matt Reid, Scott Smith and Jerry Ulman.

***Motion to approve the minutes of the Regular Board Meeting of April 5<sup>th</sup>, 2016, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.***

**SCHEDULED GUESTS-** None at this time.

**AUDIENCE CONCERNS-** Assistant Chief Smith informed the Board and audience that the Fire Department was still in need of new members. Currently the Department is down four members.

**REPORTS-**

**Clerk/Treasurer's Report-**

Bank statements for the month of March have been received and all accounts have been reconciled. Revenues were \$49,095.25 and expenditures were \$72,493.00.

Ending balances for the month of March are:

Miners Checking- \$842,496.19

Assessment Savings- \$449,953.70

Mt Iron Checking- \$8,051.96

CD Savings- \$491,118.17

For the month of April to date, revenues are \$27,811.33 and expenditures are \$84,368.90.

***Motion to approve the Clerk/Treasurer's Report, made by Supervisor Branville, support from Supervisor Ochis. Motion carried unanimously.***

**Other Reports-**

***Motion to accept the EFGSD Joint Powers Recreation Board meeting minutes of April 13<sup>th</sup>, made by Supervisor Sather, support from Supervisor Branville. Motion carried unanimously.***

***Motion to accept the Public Utility Commission meeting minutes of March 8<sup>th</sup>, made by Supervisor Sather, support from Chairman Tamaro. Motion carried unanimously.***

**CORRESPONDENCE-**

April 8<sup>th</sup>- Thank you letter from Iron Range Youth in Action for Fayal's donation. Placed on file.

April 11<sup>th</sup>- Letter from St. Louis County regarding Draft ATV Ordinance. Placed on file.

April 11<sup>th</sup>- Letter from DNR. Reminder to annually or at least 20 days prior to commencing routine

maintenance work on licensed state land and public water crossings to notify the State in writing of the extent and method of maintenance and proposed schedule. Attached was also a prohibited pesticide list. Placed on file.

April 13<sup>th</sup>- Notarized form from property owners Peter and Rebecca Waldorf giving their written authorization to move the paid assessment from their parcel 340-0010-03160 to parcel number 340-0010-03170. Moved to New Business.

April 14<sup>th</sup>- Email from AFSCME Council 65. Effective immediately Tim Hoshal will be the representative assigned to the employees of Fayal Township Base Unit and Police Chief, Local 484. Placed on file.

April 15<sup>th</sup>- Letter from Lake Country Power regarding their annual meeting held Thursday, April 28<sup>th</sup> at 6:00 PM at the Merritt Elementary School in Mountain Iron. Placed on file.

April 18<sup>th</sup>- Letter from John Damberg regarding the sign across from Short Stop. Included a sheet showing the primer and paint to use. Send to R & B.

April 19<sup>th</sup>- Email from Barr Engineering to learn about Envision- a rating tool for sustainable infrastructure. Presentation will be at the library at Messiah Lutheran Church on Saturday, April 23<sup>rd</sup>, from 12:30-1:15 or Earth Fest from 9 AM to 4 PM. Placed on file.

April 19<sup>th</sup>- Minnesota Energy stopped in with results from the Farm Tap Fuel Line Safety Inspection Report. A gas leak has been detected, it does not pose immediate danger, but it must be corrected by December 31, 2016. Send to R & B.

### **OLD BUSINESS**

#### **Supervisor Sather-**

**Gas Line-** No updates.

**Pine Drive Sewer Extension-** At Fayal Public Utilities Commission meeting held on April 12<sup>th</sup>, a motion was made to have the Town Board consider getting an engineer's estimate for the sewer extension on Pine Dr. provided the process for the engineer's estimate does not exceed \$5,000. Supervisor Sather asked if that was a feasible number. Matt Reid from SEH stated that number was not feasible. Chairman Tammaro stated that research needed to be done to even determine if it was worth it to proceed. Chairman Tammaro added that he has been working with Mr. Reid to drive down that potential project cost to make it more feasible. Chairman Tammaro suggested the Board do nothing at this meeting with the PUC motion until some more research is done. One of the biggest costs driving the estimate would be reducing the size of the lift station. Supervisor Ochis asked if a public meeting should occur to those affected citizens on Pine Drive. Chairman Tammaro thought that was important to include them. Discussion followed regarding how the sewer ordinance read and if it had any sections regarding future expansion. The current cost of a sewer assessment is \$7,000.

***Motion to contact the affected property owners on Pine Drive to make them aware of the potential sewer extension on Pine Drive, made by Chairman Tammaro, support from Supervisor Ochis. Motion carried unanimously.***

#### **Supervisor Branville-**

**Kitchen Updates-** No decisions have yet been made, but discussion of options is currently in progress.

**Part-Time Help-** Leave on agenda for another meeting.

#### **Supervisor Ziegler-**

**Ballfield Road-** Clerk Coldagelli updated the Board that a citizen came in regarding the possibility of purchasing the property.

#### **Chairman Tammaro-**

**Fire Department Coop-** Clerk Coldagelli and Chairman Tammaro were under the impression that the Clerk of Eveleth completed and submitted the applications with the IRRRB for funding of the study.

**Job Descriptions-** Chairman Tammaro asked Supervisor Ziegler if it was alright that the job descriptions be tabled until another meeting, which was okay with him.

**Bullfrogs Building-** Deputy Linde stated he left the property owner two phone messages that were not returned.

**IRRRB Funding**- Chairman Tammaro tasked the Board to consider projects within the Township that could be applied for IRRRB funding so when the website takes effect, Clerk Coldagelli can submit applications. Even if the applications are denied, it lets the IRRRB know of the interest.

**In-Squad Computer Grant**- Clerk Coldagelli clarified that the bill was over by \$122.09 but that she needed to send the City of Eveleth an invoice for that and they would be reimbursed.

***Motion to approve payment of the equipment for the In-Squad Computer Grant, made by Supervisor Ziegler, support from Supervisor Branville. Motion carried unanimously.***

**Joint Powers Eveleth, Gilbert, Fayal, Leonidas Sewer**- No new developments.

**Water Tenders**- Supervisor Ziegler asked about when the Board and the Fire Department had wanted to look at water tenders. Chairman Tammaro stated whenever the Fire Department was ready to discuss it.

### **NEW BUSINESS**

***Motion to approve the meeting minutes of the Local Board of Appeal and Equalization held April 13<sup>th</sup>, 2016, made by Supervisor Branville, support by Supervisor Ochis. Chairman Tammaro and Supervisor Sather abstained.*** Supervisor Branville added that the meeting went relatively smooth with little activity. Supervisor Ochis added that once the County explained how properties are calculated, it was pretty cut and dry. ***Motion carried.***

Supervisor Ochis added that a boiler's license is not needed per the Department of Labor and Employee Jurenic did not want to renew his Class D water license because Employee Dickson is also licensed.

Supervisor Ochis presented the quotes regarding the surveying of Shady Lane for a future road project. SEH quote came in at \$5,200 and Wayne Spragg's quote was \$1,000. Chairman Tammaro stated that Mr. Spragg needed to provide proof of insurance before awarding the bid to him.

***Motion to approve awarding contract to Wayne Spragg, made by Supervisor Ochis, supported by Chairman Tammaro.*** The question came up of whether the bids were comparable as Mr. Spragg's bid included a paragraph description where as SEH's was an entire page. Chairman Tammaro rescinded his support and the Board decided to table until next meeting to ensure that Wayne Spragg's bid was encompassing the same work as SEH. ***Motion not approved due to lack of support.***

Supervisor Ochis brought forth the road sign quotes that are necessary for a statewide mandate to update road signs by 2017. Quotes received were from M-R Signs for \$7,015.92 and Lyle Signs for \$5,165.90. Chairman Tammaro believed that St. Louis County worked with Lyle Signs and Supervisor Ziegler believed City of Eveleth also purchased from same company.

***Motion to accept the quote from Lyle Signs for \$5,165.90 and move forward with sign purchase, made by Supervisor Ziegler, support from Supervisor Ochis.*** Chairman Tammaro questioned if there was a grant program for sign replacement since it was mandated and if so, would the Township be eligible retroactively. ***Motion carried unanimously.***

Chairman Tammaro brought forth setting depreciation aside regarding the police car and the Road and Bridge vehicle. Clerk Coldagelli added that she spoke with the Eveleth Police and they had stated they were on a rotation for vehicle replacement. They were understanding if financial limitations restricted Fayal from contributing to the replacement of Fayal's police squad, but encouraged our participation in contributing. Chairman Tammaro stated in the past these vehicles were funded and felt we should actively fund these. Clerk Coldagelli was going to work on getting some figures for recommendation to the Board. She stated that for example the PUC vehicle depreciation is about \$450 per month. A new police vehicle is about \$27,000 and for the most part the lights and accessories can be reused from the previous vehicle.

Chairman Tammaro also brought forward "Coffee with a Cop" that was to be held Monday, April 28<sup>th</sup> from 10:00-11:30. Coffee and doughnuts were to be served. This was a way for the neighborhood to meet the police officers and visit with them to discuss different topics.

Chairman Tammaro brought forward the discussion of the Road & Bridge and PUC each having an LG tablet to utilize out in the field. A phone was recently replaced and AT&T was offering a special of two tablets for .99 and \$12 per month.

***Motion to purchase a tablet for the R & B Department and the PUC Department, made by Supervisor Branville, support from Supervisor Ochis.*** Chairman Tammaro added the tablet would work with the SCADA system for the PUC and Supervisor Ziegler added that it will be very useful for R & B in looking at maps when in the field. ***Motion carried unanimously.***

Chairman Tammaro brought forward applying for a business credit card for the Township. It is becoming more frequent that places are not allowing the Township to charge and the employees are paying out of their own pockets. Supervisor Ochis asked if there was a limit as to what can be purchased. Clerk Coldagelli added that every bank should have the ability to set limits on employee cards. Chairman Tammaro thought it would be appropriate to have those cards for just Clerk Coldagelli and Deputy Clerk Dickson. Clerk Coldagelli added that our auditor, Patty Sabie, recommended that a credit card policy be established. Clerk Coldagelli also added that a purchase receipt would still be absolutely necessary for auditing purposes. Supervisor Branville and Supervisor Ziegler thought it would be more convenient to have the five employees each have a credit card.

***Motion to approve the application of a business credit card for the employees pending the creation of a credit card policy, made by Supervisor Ochis, support from Supervisor Ziegler. Motion carried unanimously.***

***Motion to move the paid assessment from parcel 340-0010-03160 to parcel 340-0010-03170, made by Chairman Tammaro, support from Supervisor Branville. Motion carried unanimously.***

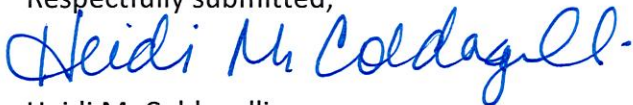
Clerk Coldagelli had a concern regarding the utility bills that she is receiving in the mail. By the time the bills arrive they are due a few days later and its getting very difficult to pay these on time when having to wait for a meeting. Clerk Coldagelli questioned setting up automatic payment with MN Power, Lake Country Power and Century Link, who are the billers she is having issues with. Chairman Tammaro was unsure if that was something we could even do and suggested checking into that. Supervisor Ziegler suggested contacting the companies about changing the billing dates.

***Motion to pay the claims, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.***

Motion to adjourn the regular meeting by Supervisor Branville.

Chairman Tammaro adjourned the regular meeting at 7:47 PM.

Respectfully submitted,



Heidi M. Coldagelli

Clerk/Treasurer Town of Fayal

Approved:



Chair

Date: 5-3-16

Attest:



Clerk