

**TOWN OF FAYAL**  
4375 SHADY LANE, EVELETH, MN 55734

*Heidi Coldagelli, Clerk/Treasurer*

*Anthony Tamaro, Chairman*

*Supervisors: Lee Branville, Dave Ochis, Richard Sather, Patrick Ziegler*

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**REGULAR MEETING OF THE FAYAL TOWN BOARD**

**FEBRUARY 2, 2016**

The Regular Meeting of the Fayal Town Board of Supervisors was called to order at 7:02 PM by Chairman Tamaro. Present were: Chairman Tamaro, Supervisor Branville, Supervisor Ochis, Supervisor Sather, Supervisor Ziegler and Clerk/Treasurer Coldagelli.

Audience members in attendance were Eveleth Deputy Police Chief Jesse Linde, Matt Reid, Steve Shykes, Scott Smith and Jerry Ulman.

***Motion to approve the minutes of the Regular Board Meeting of January 19<sup>th</sup>, 2016, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.***

**SCHEDULED GUESTS**- None at this time.

**AUDIENCE CONCERNS**-

Chairman Tamaro asked Jerry Ulman if dates had been set for 2016 yard waste. No dates have been set at this time.

Deputy Police Chief Linde presented his January Police Report. The Eveleth Police Department responded to 40 calls for service and conducted 4 traffic stops during the month. One citation was issued.

Fire Chief Shykes informed the Board that with the help of the Hibbing Fire Department, a grant was awarded from the Department of Homeland Security for FDIC training that will cover the registration fee for both cities. The Fire Department is requesting use of the fire squad for travel and is asking the Board if money would be available for lodging and meals for five Fayal Fire Department members. Chairman Tamaro suggested the Fire Department get a cost estimate to present for the next Board Meeting.

**REPORTS**

**Clerk/Treasurer's Report 2/02/2016-**

Bank statements for the month of January have not been received so this report is tentative.

Revenues were \$77,134.02 and expenditures were \$142,132.57.

Ending balances for the month of January are:

Miners Checking- \$833,266.89

Assessment Savings- \$463,177.75

Mt Iron Checking- \$7,549.91

***Motion to approve the January Clerk/Treasurer's Report, made by Supervisor Branville, support from Supervisor Ochis.*** Chairman Tamaro informed the Board that Miner's Bank is now requiring any phone transfers that Clerk Coldagelli performs between the accounts need another Fayal Board member to authorize the transaction. There were two transfers for the apportionment money and PFA transfer completed in January. This was informational to Supervisor Branville as the other authorized person on the transactional accounts. ***Motion carried unanimously.***

**Other Reports-**

***Motion to accept the January Road and Bridge Report, made by Supervisor Ochis, support from***

***Supervisor Branville. Motion carried unanimously.***

***Motion to accept the January 2016 Police Report, made by Supervisor Ziegler, support from Supervisor Branville. Motion carried unanimously.***

**CORRESPONDENCE**

January 21<sup>ST</sup>- Email from League of Minnesota Cities regarding 2016 Safety and Loss Control workshops. Workshop will take place Thursday, March 31<sup>st</sup> in Biwabik. Cost is \$20 and includes lunch and a large book of reference materials.

***Motion to offer the Safety and Loss Control workshop to all Fayal Employees including Supervisors, made by Chairman Tammaro, support from Supervisor Branville. Motion carried unanimously.***

January 21<sup>st</sup>- Letter from Mediacom. On or around February 16<sup>th</sup> Mediacom will add KQDS D2 Antenna V Channel 105 to its lineup. A reminder for newer TV's that it may be necessary to reprogram or re-scan the TV. Placed on file.

January 25<sup>th</sup>-Letter from MPCA, PFA and MDH regarding acceptance of projects for State Revolving Fund Loan Programs. Information was included for Clean Water Revolving Fund, Drinking Water Revolving Fund and Intended Use Plans. Placed on file.

January 27<sup>th</sup>- Letter from Northern Minnesota Services Inc regarding a new telephone number for Dan Rogers who can assist residents with frozen water line issues for thawing services. His number is 218-750-7428. Placed on file. Employee Diane Dickson did call Mr. Rogers for a copy of his updated insurance information. The information currently on file has expired.

**OLD BUSINESS**

**Supervisor Sather-**

**Gas Line-** No new information.

**SCADA-** Waiting for final paperwork. Chairman Tammaro added that with our software program Fayal has the capability of completing items as projects and Clerk Coldagelli intends to correctly set up projects in order to utilize the software's capability of tracking revenues and expenses.

**Fire Department Coop-** Chief Shykes received an email from the Clerk of Eveleth requesting Fire Department information. Chairman Tammaro was going to check in with the Eveleth Clerk as well regarding any progress.

**Supervisor Branville-**

**Part-Time Help-** Supervisor Branville updated the Board that currently he was working with Clerk Coldagelli and Employee Jurenic and that they met the prior week. The group is researching some issues brought forward and will be meeting again on February 11<sup>th</sup>. A policy and report should be available by the next Board meeting. Chairman Tammaro asked if the group would be working with the Union or the employees during the process. Supervisor Branville clarified that the process will not require the Union authorization because it will be consistent with the Union processes.

**Levy-**

***Motion to present to the Township citizens at the Annual Meeting the proposed 2017 Levy for \$632,000, made by Supervisor Branville, support from Supervisor Ochis. Motion carried unanimously.***

**Supervisor Ziegler-**

**Ballfield Road-** Supervisor Ziegler spoke with property owners and more discussion should follow after the Annual Meeting. Property owners need some time to meet and discuss their options.

**Chairman Tammaro-**

**Joint Powers Eveleth, Gilbert, Fayal, Leonidas Sewer**- Chairman Tammaro met with the Mayor of Gilbert. He asked to also get together to meet with the Mayor of Eveleth. The time to apply for funding would be now. Chairman Tammaro asked Matt Reid to check in with both parties to get things moving.

Chairman Tammaro also informed the Board that Clerk Coldagelli will be using new reports in the future that she had created. The auditor was presented with some questions and some changes will be forthcoming.

### **NEW BUSINESS**

Supervisor Branville brought forward the Hall usage fees. Chairman Tammaro recommended that Supervisor Branville come back with a recommendation for changes and to also revisit the travel policy for updated changes as well. Supervisor Branville added that some good feedback has been received towards changes and the current fees has limited some of the usage at the Hall.

Supervisor Ochis brought forward the request of Employee Albert Jurenic stepping down as Foreman and assuming the role of Equipment Operator. Employee Jurenic approached Equipment Operator Joe Zavodnik regarding the change and Zavodnik was receptive in assuming the Foreman role. Zavodnik is the Union Steward and he was in touch with the Union regarding the process. The Board's approval would need to be granted in order for the change to take place. Supervisor Ochis expressed the importance of following the Union contract, posting the position internally and following the proper processes. Supervisor Ochis was unsure if a motion was needed to proceed. Chairman Tammaro stated that the steps in place needed to be completed first. Supervisor Ziegler added that quite a bit needed to be completed first before an approval of stepping down can be granted. Supervisor Ziegler has been working on updating job descriptions for the last few meetings. Supervisor Sather posed the question of what if our current employee doesn't fit the updated job description. Chairman Tammaro clarified that Supervisor Ziegler should not be changing the job description so that the existing employee no longer qualifies. Chairman Tammaro asked Supervisor Ochis to let Employee Jurenic know that the Board will be working on his request.

Supervisor Branville informed the Board that he would like to look at minor updates for the kitchen at the Hall. He was going to possibly look at pricing on appliances. Chairman Tammaro thought it was a fantastic idea. The current appliances are very inefficient and outdated.

Chairman Tammaro brought forward the remaining \$45,476.00 Mining Effects monies from 2015 that needed to be allocated. Chairman Tammaro had thought \$27,000 was moved earlier in the year to Road & Bridge. Prior to the meeting, Clerk Coldagelli went through all of the 2015 minutes to see if any motions were made to allocate Mining Effects monies but could only find \$10,000 to the Fire Department. Clerk Coldagelli did find that early in 2015, the 2014 Mining Effects monies were used to balance out the departments. Clerk Coldagelli stated that by using the Sewer Access Charges for the SCADA project there should be about \$11,000 still owing that the funded depreciation will need to pay for. Short Elliot Hendrickson's final bill will also still be outstanding as the figure is unknown. Mining Effects money was to be used to pay back the depreciation account per a motion at the February 17<sup>th</sup>, 2015 Regular Board Meeting. Supervisor Branville requested \$15,000 to \$20,000 for kitchen improvements. Chairman Tammaro wanted to ensure that there was enough money from Mining Effects to finish paying for the SCADA system.

***Motion to allocate \$20,000 of the 2015 Mining Effects money toward Town Hall Kitchen Improvements, made by Supervisor Branville, support from Supervisor Ochis. Motion carried unanimously.***

Chairman Tammaro stated that the funded depreciation also needed to be paid back from the 2015 Mining Effects monies. The final bill has not been presented yet. The 5% retainage of approximately \$8,800 was still remaining from Telemetry Process Controls.

***Motion to allocate 2015 Mining Effects to pay back the depreciation account from what is used to pay Short Elliot Hendrickson and the contractor Telemetry Process Controls, made by Chairman Tammaro, support from Supervisor Sather. Motion carried unanimously.***

Supervisor Ziegler asked to allocate the remainder of the funds, most likely will be \$1,000-\$3,000, to

the Fire Department. Chairman Tammaro suggested that the remainder could go to fund the Fire Department's FDIC training. The suggestion was to wait until the final payments are made and to get the Fire Department's cost proposal to approve the remainder of the funds to the Fire Department.

Chairman Tammaro presented the 2015 unapproved Annual Meeting minutes for review to ensure any assigned tasks were completed. He asked all Board members to ensure that they review those before the Annual Meeting.

***Motion to pay the PFA February loan payment of \$17,794.30, made by Supervisor Branville, support from Supervisor Ochis. Motion carried unanimously.***

***Motion to pay the claims, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.***

Chairman Tammaro asked the Board members if they wanted to hold the 2<sup>nd</sup> Regular Meeting in March. Supervisor Ziegler has training for work the first week in March and will be absent. Traditionally the second meeting of the month of March is cancelled when the Annual Meeting is held. Supervisor Branville was in support of cancelling the second meeting and Chairman Tammaro added that he likes holding the first meeting of the month before the Annual Meeting in case any items come up.

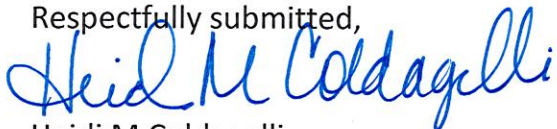
***Motion to cancel the Regular Board Meeting on Tuesday, March 15<sup>th</sup>, 2016, made by Supervisor Branville, support from Chairman Tammaro. Motion carried unanimously.***

Chairman Tammaro addressed audience member Matt Reid from SEH asking if he has spoken with Fayal Road & Bridge employees regarding roads for 2016. Matt was going to get in touch with them.

Motion to adjourn the regular meeting by Supervisor Branville.

Chairman Tammaro adjourned the regular meeting at 7:37 PM.

Respectfully submitted,



Heidi M Coldagelli

Clerk/Treasurer of Fayal

Approved: \_\_\_\_\_



Chair

Date: 2-16-16

Attest: \_\_\_\_\_



Clerk