

TOWN OF FAYAL
4375 SHADY LANE, EVELETH, MN 55734

Heidi Coldagelli, Clerk/Treasurer

Anthony Tammaro, Chairman

Supervisors: Lee Branville, Dave Ochis, Richard Sather, Patrick Ziegler

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REGULAR MEETING OF THE FAYAL TOWN BOARD

JANUARY 19, 2016

The Regular Meeting of the Fayal Town Board of Supervisors was called to order at 7:00 PM by Chairman Tammaro. Present were: Chairman Tammaro, Supervisor Branville, Supervisor Ochis, Supervisor Sather, Supervisor Ziegler and Clerk/Treasurer Coldagelli.

Audience members in attendance were Dale Dickson, Diane Dickson, Eveleth Deputy Police Chief Jesse Linde and Scott Smith.

Motion to approve the minutes of the Regular Board Meeting of January 5th, 2016, made by Supervisor Branville, support from Supervisor Ziegler. Motion carried unanimously.

SCHEDULED GUESTS- None at this time.

AUDIENCE CONCERNS- None at this time.

REPORTS

Clerk/Treasurer's Report 1/19/2016-

Bank statements for the month of December have been received and all accounts have been reconciled. Revenues were \$490,469.89 and expenditures were \$207,951.91. St. Louis County apportionment money was received December 1st for \$384,974.93. From that apportionment money there was a transfer of \$125,986.20 from the Miner's Bank Checking account to the Miner's Bank Assessment Savings. This transfer is listed within the expenditures.

Ending balances for the month of December are:

Miners Checking- \$921,128.93

Assessment Savings- \$455,011.17

CD Savings- \$535,590.59

Mt Iron Checking- \$16,548.59

For the month of January to date, revenues are \$25,555.09 and expenditures are \$84,694.37. In the future, Clerk Coldagelli will be passing out the spreadsheets that she shared at one of the last meetings on either a monthly or quarterly basis.

Motion to approve the December Clerk/Treasurer's Report, made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.

Other Reports-

Motion to accept the December 2nd and January 6th Channel 12 Joint Cable Board Meeting Minutes, made by Supervisor Branville, support from Supervisor Sather. Chairman Tammaro added that the group is in need of additional members. ***Motion carried unanimously.***

Motion to accept the December PUC Meeting Minutes and Delinquency Report, made by Supervisor Sather, support from Supervisor Branville. Motion carried unanimously.

Motion to accept the December Wastewater Report, made by Supervisor Sather, support from Supervisor Branville. Chairman Tammaro clarified with Billing Clerk Diane Dickson that the Delinquency Report was zeroed out in October. ***Motion carried unanimously.***

Motion to accept the January 13th, 2016 Joint Powers Meeting Minutes, made by Supervisor Sather, support from Supervisor Branville. Discussion followed as who was taking care of the rink. Fayal employee Charles Erickson has currently been flooding the rink. ***Motion carried unanimously.***

Motion to accept the December 9th 2015 Fire Department Minutes, made by Supervisor Ziegler, support from Supervisor Ochis. Motion carried unanimously.

CORRESPONDENCE

Informational that on Tuesday, January 26th from 9:30-4:00 the St. Louis County Board will be holding their meeting at the Fayal Town Hall. Placed on file.

January 6th- Letter from Eveleth Fee Office regarding 2016 easement for sewer line renewal agreement for 2016. Needs to be signed by chairman and clerk along with a \$75.00 check. Moved to old business.

January 8th- Email from Board Chair of Cable Board. Ken Larsen is letting Fayal know his term is expiring and per the Joint Powers agreement no member shall serve more than two consecutive three-year terms unless a replacement cannot be found. The Cable Board at that point would need all members present to have a quorum. Reminder that Fayal needs one member and Eveleth needs two. Chairman Tammaro asked if a notice could be placed in bills again.

January 12th- Diane received a phone call from Monica from NE Service Coop regarding Border to Border Broadband. On Thursday, January 21st someone will inspect the building to see where it could be installed. Placed on file.

January 19th- Construction Status Inquiry from Pate Bonding regarding SCADA upgrades. Clerk Coldagelli will send to SEH for completion.

January 19th- Application for Payment No. 4 for \$9,373.20 to Telemetry Process Controls. Also included was invoice for SEH for \$2,924.59. Placed under new business.

January 19th- Northern St. Louis County Iron Range Youth in Action seeking donations for the 21st Annual Young Leaders Conference: Make a Difference 2016 on February 22nd. Conference fee per student is \$50. Placed under new business.

January 19th- Letter from St. Louis County regarding conditional use application received from Mike Johnson. He would like to change parcel 340-0010-00010 to a General Purpose Borrow Pit. Meeting is scheduled approximately on February 11th, 2016. Forwarded to the Planning Committee.

January 19th- Email from St. Louis County announcing the continuation of its Aggregate Crushing, Crack Sealing and Maintenance Striping Program and inviting us to participate in a contract. Forwarded to Road and Bridge.

OLD BUSINESS

Supervisor Sather-

Gas Line- No new information.

SCADA- Received payment application no. 4 for Telemetry Process Controls.

Union Contract Negotiations- Contracts will be discussed in a closed session.

Supervisor Branville-

Office Manager Contract- Contract will be discussed in a closed session.

Levy- Levy is correct and will need to be approved at a meeting in February and presented for citizen approval at the Annual Meeting March 8th. Next Board meeting the Supervisors will look at the regular meeting schedule and will possibly cancel one of the regular meetings in March.

Chairman Tammaro-

Eveleth Fee Office-

Motion to approve the easement contract with the Eveleth Fee Office for 2016 and to include the \$75 permit fee, made by Supervisor Ochis, support from Supervisor Sather. Motion carried unanimously.

Joint Powers Eveleth, Gilbert, Fayal, Leonidas Sewer- No further progress. Chairman Tammaro will meet with the Mayor of Gilbert to start moving forward.

Fire Department Coop- No new developments and Chairman Tammaro was unsure of the grant's status. Assistant Chief Smith had not heard of any more news, either.

Fire Department Pump- Chairman Tammaro reiterated that the Board had decided to look at a different fund besides the Capital Equipment to pay for the pump repairs. The General had available funds for use.

Motion to approve using funding from the General Account to pay for the Fire Truck Pump Repairs, made by Supervisor Ziegler, support from Supervisor Ochis. Pump is installed and bill is included in the bills. ***Motion carried unanimously.***

Supervisor Ziegler-

Ballfield Road- No new information until most likely spring.

NEW BUSINESS

Supervisor Sather brought forward the 2016 PUC appointments.

Motion to approve the appointments of PUC members Chris Erickson and Dennis Pernu for three-year terms effective 2016-2019, made by Supervisor Sather, support from Chairman Tammaro. ***Motion carried unanimously.***

Supervisor Sather also brought forward employees Dale and Diane Dickson requesting to attend the Minnesota Rural Water Conference in March 1st-3rd in St. Cloud. The PUC had approved their attendance at the January PUC meeting.

Motion to approve employees Dale and Diane Dickson to attend the Minnesota Rural Water Conference, made by Supervisor Ochis, support from Supervisor Branville. ***Motion carried unanimously.***

Motion to pay payment application no. 4 for SCADA Project from Telemetry Process Controls for \$9,373.20, made by Supervisor Sather, support from Supervisor Ochis. Chairman Tammaro added that all that is left is the retainage fee and that bill will be received in the near future. Also the warranty period has started. ***Motion carried unanimously.***

Supervisor Branville brought forth a heating issue in one of the buildings and notified employee Dickson that the issue was a pressure valve causing problems. He also wanted to make employee Dickson aware that they were unsure of what temperature to set the thermostat. Discussion followed regarding what temperature should be maintained in those buildings. The Fire Department was going to stop and lower the temperature since there was little activity in those storage buildings.

Supervisor Ziegler brought forth issues with part-time help within the Township. Supervisor Ziegler wanted to know how part-time employees were hired, when they were hired and why they were operating equipment. Chairman Tammaro clarified that there was a hiring committee established, the part-time employee using the equipment is a Fayal Firefighter who is covered under Fayal's insurance policy and a MN statute also applies to part-time employees allowing the use of equipment. In the past, a part-time employee has not used any of Fayal's large equipment unless in the event of an emergency. Employee Dale Dickson suggested establishing a policy for part-time employees and making sure that the policy is also cleared with the Union. Discussion followed regarding approved part-time employees and the legality of when that list needs to be updated. Clerk Coldagelli and Supervisor Branville were going to research temporary/seasonal employee policies. Chairman Tammaro tasked the hiring committee consisting of Clerk Coldagelli, Supervisor Branville and Employee Jurenic to work on researching and establishing a document for the Township regarding part-time employees.

Motion to donate \$100 to Iron Range Youth in Action to send two students to the 21st Annual Young Leaders Conference, made by Supervisor Ziegler, support from Supervisor Ochis. ***Motion carried unanimously.***

Motion to pay the claims, made by Supervisor Ziegler, support from Supervisor Branville. ***Motion carried unanimously.***

Chairman Tammaro asked Assistant Chief Smith if all the light replacements were complete in the Fire Hall. Smith responded that about 3/4 of the lights were replaced. Employee Dickson asked the Board if anyone was aware of why Minnesota Power replaced two lights at the Hall. Discussion followed that the Fire Department requested to replace the outside lights within the Hall complex. Chairman Tammaro's understanding was there was a fee to perform such work but that fee was not known to be communicated to the Fire Department when the request was made. Chairman Tammaro did agree that the outdoor lights needed to be replaced and stated that it does look nice.

Motion to close the regular meeting to discuss union contract negotiations and office manager's contract made by Supervisor Branville, support from Supervisor Sather. Motion carried unanimously.

Regular meeting was closed to the public at 7:35 PM.

(Clerk's Note: Per MN Statute 13D.03 Subd. 2 (a) & (b) the closed portion of the meeting was audio recorded. The audio recording will be preserved for two years after the contract is signed and will be made available to the public after all labor contracts are signed by the Board.)

Motion to open the meeting made by Supervisor Branville, support from Supervisor Ochis. Motion carried unanimously.

Regular meeting was opened at 7:54 PM.

Motion to approve the Office Manager Contract for 01/01/2016-12/31/2018 with the grievance procedure section language changed and to include up to a maximum reimbursement of \$2,000 towards a medical deductible with eligible expenses made by Supervisor Ochis, support from Supervisor Branville. Motion carried unanimously.

Motion to approve the AFSCME Labor Union Contract for 01/01/2016-12/31/2018 made by Supervisor Ziegler, support from Supervisor Sather. Clerk Coldagelli asked for clarification regarding effective dates for health care premiums. The January premiums were already paid so she was unsure of how to proceed to rectify January's contribution. The Board agreed that since the premiums were paid already that the employees 5% contributions to health care premiums would be effective the February 2016 payroll. **Motion carried unanimously.** Supervisor Ziegler added that back pay will need to be completed from the 1st payroll.

Chairman Tammaro asked if Supervisor Branville, Clerk Coldagelli and employee Jurenic would set up a meeting and look into adopting a hiring policy.

Clerk Coldagelli notified the Board that auditors from Walker, Giroux & Hahne would be here the last week in January.

Motion to adjourn the regular meeting by Supervisor Branville, support from Supervisor Ochis.

Chairman Tammaro adjourned the regular meeting at 7:58 PM.

Respectfully submitted,

Heidi M Coldagelli

Clerk/Treasurer of Fayal

Approved:

Date: 2-2-16

Chair

Attest:

Clerk